**Internal Quality Assurance Cell (IQAC)****24<sup>th</sup> IQAC Meeting****Date and Time:** 26th November, 2022, 10.00AM to 12.30 PM **Venue:** Principal Chamber.**Members Present:**

Dr L K Mohan Rao	Academic Advisor	K. Lakshmi Rao
Dr K Sivaji Babu	Principal, PVPSIT	K.
Dr K Ramesh	Head, Department of CE	K. Ramesh
Dr A Jayalakshmi	Head, Department of CSE	Jayalakshmi
Dr C Subba Rao	Head, Department of ECE	Subba Rao
Dr Ch Padmanabha Raju	Head, Department of EEE	Ch. Padmanabha Raju
Dr B V Subba Rao	Head, Department of IT	B. V. Subba Rao
Dr B Raghu Kumar	Head, Dept. of ME, IQAC Coordinator	B. Raghu Kumar
Dr K Sri Lakshmi	Head, FED	K. Sri Lakshmi
Dr P. Adi Lakshmi	Head, MBA, Member IQAC	P. A. Lakshmi
Dr MSR Niranjan Kumar	Professor, ME, Member IQAC	MSR Niranjan Kumar
Dr. P Sai Kiran	Professor, CSE, Member IQAC	P. Sai Kiran
Ms. M. Rudrama Devi	Associate Prof., FED, Member IQAC	M. Rudrama Devi
Dr A Haritha	Associate Prof., IT, Member IQAC	A. Haritha
Mr. M Srinivasa Rao	Associate Prof., ECE, Member IQAC	M. Srinivasa Rao
Dr D Srinivasa Rao	Assistant Prof., MBA, Member IQAC	D. Srinivasa Rao
Ms. E Kavitha	Assistant Prof., ME, Member IQAC	E. Kavitha
Mr K V Subash	Assistant Prof., CE, Member IQAC	K. V. Subash
Dr M Vijayanand	Associate Prof., EEE, Member IQAC	M. Vijayanand
Ms. D Sri Lakshmi	Assistant Prof., CSE, Member IQAC	D. Sri Lakshmi
Sri Y V Krishna Mohan	MD Surya Enterprises, Member IQAC	Y. V. Krishna Mohan
Ms. Tailam Satya Devi	Student, IQAC Member	T. Satya Devi
Koduri Nayak Sandeep	Alumni, IQAC Member	K. Nayak Sandeep
Sri JVS Reddy	MD RK Industries, IQAC Member	J. V. Reddy
Sri V Srinivasa Reddy	Recru. Mgr, Tech Mahindra, IQAC member	V. Srinivasa Reddy
K Subramaneswara Rao	Parent, IQAC Member	K. S. Rao



**Agenda:**

1. To review the minutes and action taken report on previous IQAC minutes.
2. Academic Audit report of Departments.
3. Percentage attainments of Bench marks against target.
4. Status of AQAR Submission for the Academic Year 21 – 22
5. Programs conducted by IQAC after previous meeting
6. Any other Item with the permission of chair


**Resolution:**

1. To review the minutes and action taken report on previous IQAC minutes
  - i. Formation of new IQAC members and Introduction
    - a. Members are ratified
  - ii. Academic Audit of Departments for every 3 months
    - a. Coordinator IQAC prepared the formats and were accepted
  - iii. Identifying the bench marks for each quality parameter, where ever applicable
    - a. Coordinator IQAC prepared the benchmarks and were accepted
  - iv. Stake holders' feedback for the AY 21 – 22
    - a. It is decided to conduct various co and extracurricular events in this academic year
    - b. New canteen is constructed and in operation.
    - c. It is decided to conduct Reasoning and Arithmetic classes from external sources
    - d. All the department heads are informed to arrange the industrial visits.
    - e. Coolers are installed.
  - v. Feedback for all subjects were taken and the performance of the faculty on teaching learning process was found satisfactory.
  - vi. Any other Item with the permission of chair
    - a. Out of 5 ATAL proposal, one proposal is accepted by ATAL Academy.
2. Academic Audit report of Departments  
Discussion:
  - a. The placement percentage in all departments is going as planned.
  - b. However, number of high packages and median salary is to be concentrated
  - c. All the department heads are suggested to identify the industries for collaboration and sign the necessary MOUs
  - d. All the department heads are informed to plan the one week / two week FDPs and conference that are suitable to their disciplines
  - e. Heads of EEE and IT are requested to identify the industries for visits and projects
  - f. All Department heads are suggested to improve the alumni activities
  - g. Department of CE, ECE and IT need to focus on journal and conference publications
  - h. Publications by students is very low in all the departments.
  - i. All the department heads are requested to review the status of various patents



- j. The faculty attended FDPs in ECE Department is low.
  - k. Faculty certifications are low in all the departments
  - l. Department heads of CE, CSE are advised to motivate the faculty concern to apply for R&D projects to various govt. and non govt. agencies
  - m. Departments of CSE, ECE, EEE and IT are requested to focus on opportunities to generate consultancy.
  - n. Students participation in events outside the college is good in CSE and IT departments. The heads of other departments have to encourage their students in participating in various events in the upcoming techno fests
  - o. Heads of the departments are suggested to encourage the students to register NPTEL/Coursera or other similar courses
  - p. All the department heads have to concentrate on the student internships providing stipend
  - q. All the department heads are requested to guide the students for project works to publish a paper out of the project
  - r. The heads of circuit branches are requested to identify the online coding platforms helpful for the students in campus placements
  - s. All the department heads are requested to educate the students about various scholarship schemes available to them
  - t. Student Professional body member ships in CE, CSE and ECE are less
3. Percentage attainments of Bench marks against target  
Discussion: Detailed report for each department on percentage of attainment of various parameters during first quarter is tabled.
  4. Submission of AQAR report 21 – 22  
Discussion: The data is collected and verification process is going on.
  5. The following programs were conducted by IQAC

S.No	Program Organised	Date	Venue
1	Guest lecture by Dr. Radha Krishna, Professor and Head, Department of Civil Engineering, Bengaluru on "OUT COME BASED EDUCATION"	26/09/2022	Ground floor seminar hall
2	Career Development Program to I B. Tech Students by Mr. Sai Devan, Soft skills Trainer	17/10/2022 to 22/10/2022	Ground & Second floor seminar Halls
3	Interactive session with Dr. A.S arath Babu, Professor, NITW and Dr. A. Venu Gopal, to discuss about "OUTCOME BASED EDUCATION"	05/11/2022	Principal Chamber
4	Interactive session with Dr G. Vara Prasad, Director, NBA, New Delhi to discuss on "Criteria 3"	19/11/2022	Principal Chamber
5	Motivational Talk on "Career Prospects in Mechanical Engineering" by Dr. V. Anil Kumar, Scientist G, Deputy General Manager, Vikram Sarabhai Space Centre.	21/11/2022	E Class room (Room No.255)

  
**PRINCIPAL**  
**PRASAD V. POTLURI**  
**SIDDHARTHA INSTITUTE OF TECHNOLOGY**  
**KANURU, VIJAYAWADA-7.**