

Meeting

A Meeting is conducted in the Principals chamber on Date: 28-01-2013 to discuss about Quality Enhancement Measures.

The members of the committee resolved the following

1. To conduct workshops and faculty development programmes at least 2 per semester
2. To encourage faculty for paper publications in various national and international seminars.
3. To organize student meets and in turn enable them to realize their potentials.
4. To prepare newsletter to each department.
5. To invite eminent persons from the industry.
6. To encourage faculty to start activity clubs so as to promote soft skills and organizational capabilities of students.
7. To review the students evaluation process in terms of class performance, Attendance, Internal examination for PG students.
8. To review the students evaluation process in terms of Internal Evaluation, Attendance, mid examinations, Assignments, Seminars for UG students.
9. To organize the Board of studies meeting
10. To prepare course objectives, programme objectives, outcomes of each course in the respective departments.

Minutes of the meeting of the IQAC Committee
held on 28th January 2013 at 3 PM in
Principal's Office.

Members Present:-

- | | |
|-----------------------|--------------------|
| 1. P. Venkateswarlu | P. Venkateswarlu |
| 2. K. Sivaji Babu | K. Sivaji Babu |
| 3. J. Rajendra prasad | J. Rajendra prasad |
| 4. P. Adi Lakshmi | P. Adi Lakshmi |
| 5. S. Sridhara | S. Sridhara |
| 6. P. V. S. Lakshmi | P. V. S. Lakshmi |
| 7. M. V. Ramesh | M. V. Ramesh |
| 8. B. V. R. V. Prasad | B. V. R. V. Prasad |
| 9. U. Kaleswara Rao | U. Kaleswara Rao |
| 10. K. Vijaya Kishore | K. Vijaya Kishore |
| 11. M. Rudrama Devi | M. Rudrama Devi |
| 12. A. Sudhir Babu | A. Sudhir Babu |

Meeting

A Meeting is conducted in the Principals chamber on Date: 30-08-2013 to discuss about Quality Enhancement Measures.

Agenda

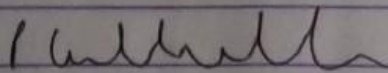
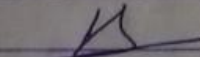
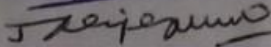
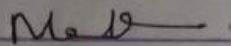
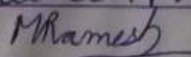
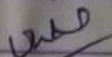
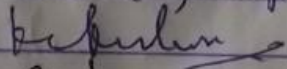
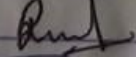
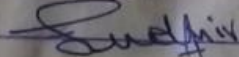
1. To discuss about UGC/AICTE research projects.
2. To discuss about new Faculty Self Appraisal form.
3. To discuss about how to improve career Prospects of the students.
4. A review on effective teaching learning process.
5. To discuss about continuing education.

Resolution

The members of the committee resolved the following

1. It is decided to include Ch. Ramakrishna Prasad, Managing Director, Kusalava International LTD from the industry as a member of IQAC.
2. To apply at least 5 UGC/AICTE Minor and Major Research projects by the end of Oct 2013.
3. To encourage Faculty to apply for PhD/MTech programmes.
4. To encourage faculty for paper publications in various national and international seminars.
5. To encourage faculty to deliver lectures using LCD/PPT presentations
6. To maintain entire course material in MOODLE at CSE/IT departments by the end of Nov 13.
7. To encourage faculty to download and read the lectures from IIT/IISC/IIT/NIITS/NPTEL.
8. To maintain interaction with industry and identify their requirements at department level.
9. To review newsletter to each department.
10. To invite eminent persons from the industry.
11. To organize various yoga and meditation camps.
12. To review the student chapter activities so that there will be at least 2 from each department per semester.
13. To improve library services and start book bank with books from students and share them among the students.

minutes of the meeting of the IQAC Committee
held on 30th ~~Aug~~ August, 2013 at 3:30pm in the
Principal's chamber.

members present	Signature
1. P. Venkateswarlu	
2. K. Sivaji Babu	
3. J. Rajendra Prasad	
4. P. Adi Lakshmi	P. A. Lakshmi
5. S. Madhavi	
6. P.V.S. Lakshmi	Campus P.V.S.
7. M.V. Ramesh	
8. B.V.R.V. Prasad	B.V.R.V. Prasad
9. U. Koteswara Rao	
10. Dr. K. RAMANJANEYULU	K. Ramanjaneyulu
11. K. Vijaya Kishore	
12. H. Rudrama Devi	
13. A. Sudhir Babu	

Meeting

A Meeting is conducted in the Principals chamber on Date: 11-11-2013 to discuss about Quality Enhancement Measures.

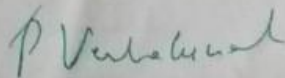
Agenda

1. IQAC Seminars/Conferences /other activities.
2. Departmental SWOT analysis.
3. IQAC report submission
4. IQAC page in college website
5. Management Information system.
6. Any other

Resolution

The members of the committee resolved the following

1. The HODs are requested to conduct Seminars/Conference / Workshops / Invited Lectures at least one/two in the months of November /December 2013 to meet the objectives of the IQAC and also to invite eminent external experts for the events.
2. The HODs are also requested to organize these events with IQAC of other institutions as collaborative programmes.
3. The members are requested to submit the perspective plan for overall development in consultation with respective HODs indicating the goals and objectives by 23-11-13 for the academic year 2013-2014.
4. It is decided to conduct an internal SWOT analysis for the academic year 2013-2014.
5. The HODs are requested to prepare a specific 2014-2015 academic year budget proposal for
 - a. Research
 - b. Consultancy and Training
 - c. Student Welfare
 - d. Staff welfareand submit a report of it in the next IQAC meeting.



(Dr.P.Venkateswarlu)

Chairperson


PRASAD V. POTLURI

JODHARTHA INSTITUTE OF TECHNOLOGY
KANURU, VIJAYAWADA-520 007.

Minutes of the Meeting of Zonal held on
14/11/2013 at 4.00PM in the Principal
Chamber

Members Present

Signature

1. P. Venkateswarlu	P. Venkateswarlu
2. K. Swathi Babu	
3. T. Rajendra Prasad	Absent -
4. P. Adilakshmi	P. A. Lakshmi
5. S. Madhavi	Madhavi
6. P. V. S. Lakshmi	Absent
7. M. V. Ramesh Babu-G	TSP cell Ramesh
8. D. V. R. Prasad	Absent
9. U. Koteswarao	U. Koteswarao
10. Dr. K. Ramajaneeyulu	Dr. K. Ramajaneeyulu
11. K. Vyaya Keshore	K. Vyaya Keshore
12. H. Rudrama Devi	H. Rudrama Devi
13. A. Sudhi Babu	Absent
14. R. Madhava Rao	R. Madhava Rao
15. M. V. Chandrasekhar	M. V. Chandrasekhar
16. K. Swathi	K. Swathi
17. OAR KISHORE	OAR KISHORE
18. M. V. Ramesh	M. V. Ramesh

Meeting

Minutes of the Meeting of ZCAC held on
17/12/2013 at 9.30 PM in the Municipal
Chamber

Members PresentSignature

- | | |
|------------------------------|--------------------------|
| 1. Dr. S.V.M. Bhuvanika Rao. | X <u>WCA Rao</u> |
| 2. Dr. K. Sivaaji Babu. | <u>K</u> |
| 3. Dr. J. Rajendra Prasad | <u>J. Rajendra</u> |
| 4. Dr. P. Adilakshmi | <u>Adilakshmi</u> |
| 5. Dr. S. Madhavi | <u>Madhavi</u> |
| 6. Dr. P.V.S. Lakshmi | <u>Lakshmi</u> |
| 7. Dr. K. Ramamangayulu | <u>K. Ramamangayulu</u> |
| 8. Sri B. Ramesh Babu | <u>Ramesh Babu</u> |
| 9. Sri V. Rameswara Rao | <u>V. Rameswara Rao</u> |
| 10. Sri B.V.P.V. Prasad | <u>B.V.P.V. Prasad</u> |
| 11. Sri K. Vijaya Keshava | <u>Vijaya Keshava</u> |
| 12. Sri H. Reddamma Reddy | <u>H. Reddamma Reddy</u> |
| 13. Sri H.V. Ramesh. | <u>H.V. Ramesh</u> |
| 14. Dr. M. Srinivas Sundar | <u>Srinivas Sundar</u> |
| 15. Mr. M. DHADURGA NAIK | <u>M. DHADURGA NAIK</u> |
| 16. K. Swathi | <u>K. Swathi</u> |
| 17. O.A. REDHOLE | <u>O.A. REDHOLE</u> |

Agenda

1. To discuss about SWOT analysis.
2. To discuss about Number of review committee recommendations implemented and under implementation
3. To discuss about the corrective measures to improve career Prospects of the students.
4. To discuss about Benchmarking in various areas of development in the institution.
5. To discuss about faculty/staff/student grievance redressal cell activities.

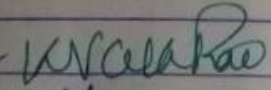
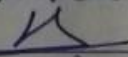
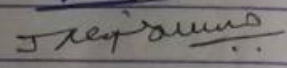
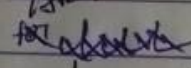
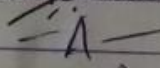
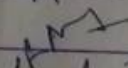
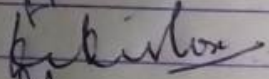

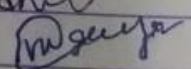


Resolution

The members of the committee resolved the following

1. It is proposed to discuss in the BOS for the scope for a Self Study paper in the curriculum to improve the student skills to prepare a concept by their own.
2. It is proposed to conduct SWOT analysis by an external agency in the Academic year 2014-2015
3. It is proposed to identify major problems in C programming language and guide some students who are interested to implement them.
4. It is proposed to conduct guest lectures on communication skills for the students.
5. It is proposed to maintain a diary to record the day to day activities in the department.

Meeting

Minutes of the Meeting of PASE held on
21/12/15 at 3.30 PM in the Council
Chamber

Members Present	Signatures
1. Dr. S.V.M. Shivanappa Rao	
2. Dr. K. Sivaaji Babu	
3. Dr. J. Rajendra Prasad	
4. Dr. P. Adilakshmi	P. A. Lakshmi
5. Dr. S. Madhavi	Madhavi
6. Dr. P.V.S. Lakshmi	Absent
7. Dr. K. Ramanganipule	
8. Sri G. Ramesh Babu	Ramesh Babu
9. Sri V. Koteswara Rao	
10. Sri B.V.P.V. Prasad	
11. Sri K. Vijaya Keshava	
12. Sri M. Rudrama Devi	
13. Sri A.V. Ramesh	MB
14. Dr. M. Syam Shundar	Absent
15. Lt. M. Dhakshya Narai	
16. K. Swathi	Swathi
17. Ashutosh Shukla	
18. S.A. R. K. UHORE	

Meeting

A Meeting is conducted in the Principals chamber on Date:21-12-2013 to discuss about final report submission.

Agenda

1. To Discuss about the submission of the AQAR Report

Resolution

1. The members of the committee discussed on the final copy of the AQAR Report for the academic year 2012 – 2013
2. It is decided to submit the AQAR Report.

(Dr.S.V.M. Bhuvanaika Rao)
Chairperson

Minutes of the Meeting of IASC held on
5/7/2014 at 3.30 PM in the Resource Chamber

Members Present

- | | |
|---------------------------------|----------------------|
| 1. Dr. S.V.M. Shevanarayana Rao | Signature |
| 2. Dr. K. Swaji Babu | for <u>W. S. Rao</u> |
| 3. Dr. T. Rajendra Nared | <u>W</u> |
| 4. Dr. P. Adalakshmi | Signature |
| 5. Dr. S. Madhavi | P. A. S. Rao |
| 6. Dr. P.V.S. Lakshmi | M. S. |
| 7. Dr. P. Ramanyanipulu | For <u>Ad</u> |
| 8. Sri G. Ramesh Babu | <u>W</u> |
| 9. Sri V. Koteswara Rao | Ramab |
| 10. Sri D.V.R. Prasada | Signature |
| 11. Sri K. V. Raja Kishore | <u>W</u> |
| 12. Sri M. Reddanna Redi | Signature |
| 13. Sri M. V. Ramesh | MB |
| 14. Sri K. Swathi | Signature |
| 15. A. Divya | Signature |
| 17. Ashutosh Shukla | Signature |
| 19. Ad. K. K. K. | K. K. |

Meeting 1

A meeting is held in principles chamber on 05-7-2014 to discuss about the Plan of actions for the academic year 2014-15

Resolution

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement for the academic year 2014-2015 are

IQAC plan of actions for the academic year 2014-15

1. It is proposed to train the faculty to achieve proficiency in the use of ICT based tools and enhance teaching-learning process.
2. It is proposed that the faculty members should atleast attend one program on new and emerging technologies.
3. It is proposed to conduct community development extension programmes by the departments of Mechanical, CSE, ECE, and EEE in association with NCC/NSS like Solar Training, Easy Management, and Phone Survey.
4. It is decided to organize development programmes for supporting staff.
5. It is proposed to start an Interdisciplinary Research Lab in the college.
6. It is proposed to increase number of Certificate Courses in the college.
7. It is proposed to improve consultancy servives in the college.
8. It is proposed to improve number of meetings with parent , alumni and other stake holders.
9. It is proposed to conduct SWOT analysis at departmental level
10. It is proposed to improve the student support and progression programmes.
11. It is proposed to increase programmes for technology upgradation (Networking, e-Governance etc.) for faculty and students.
12. It is proposed to improve the welfare schemes available for teaching and non teaching staff
13. It is proposed to initiative activities to make the campus eco-friendly
14. It is proposed to adopt any two Best Practices to reach the vision and mission of the college.

Meeting

Minutes of the Meeting of Zee held on
9-10-2014 at 3:30 PM in the Principal's chamber

Members Present

- | | |
|-------------------------------|-------------------------------------|
| 1. Dr. S. V. M. Neeravankar | for <u>Dr. S. V. M. Neeravankar</u> |
| 2. Dr. K. Srinivasulu | <u>K</u> |
| 3. Dr. J. Rajendra Prasad | Present |
| 4. Dr. P. Adithyakshmi | P. A. <u>K</u> |
| 5. Dr. S. Madhavi | M.D. |
| 6. Dr. P. V. V. Lakshmi | for <u>A</u> |
| 7. Dr. K. Ramajanyapulu | K. Ramajanyapulu |
| 8. Sri A. Ramesh Babu | <u>Ramesh</u> |
| 9. Sri U. Koteswara Rao | <u>A</u> |
| 10. Sri D. V. R. Prasad | <u>DR</u> |
| 11. Sri K. Vijaya Lakshmi | K. Aparna Pravatam |
| 12. Sri M. Sudhama Devi | <u>M</u> |
| 13. Sri M. V. Ramesh | <u>M</u> |
| 14. Sri K. Swathi | <u>for</u> |
| 15. <u>Dr. K. Srinivasulu</u> | <u>for</u> |
| 16. A. Deiva | <u>A</u> |
| 17. Ashutosh Shukla | <u>ASH</u> |

Agenda

1. To discuss about the submission of the AQAR -2013-14 to NAAC
2. To discuss about the plan of action chalked out by the IQAC in the beginning of the year 2013-14 towards quality enhancement and the outcome achieved by the end of the year .

Resolution It is resolved as follows

IQAC plan of actions 2013-14	Achievements
Proposal to establish an ICT classroom with necessary infrastructure at college level.	The main function hall in the college is being converted to ICT class room and budget of 8.45 Lakh is allotted. The expenditure details were mentioned below. Projector : Rs 1,21,600 Armstrong(Audio System) : Rs 3,17,440 PA system : Rs 1,00,100 LED TV : Rs 1,66,000 PA system for conference hall :Rs 1,40,409
Distribution of questionnaire prepared by NAAC for feedback in the departments.	The Feedbacks are distributed
Proposal for Conducting value added / career oriented programme at departmental/interdepartmental level in the college.	1. Training program on Softcomputing is conducted by department of MCA and the team was inaugurated by Dr.C.R.Rao garu, Professor, Dept of COMPUTER SCIENCE AND ENGINEERING, University of Hyderabad on March 23rd, 2014. 2. A "C" Certification Program was conducted by department of IT from 03-02-14 for 50 hours for all third year students in the college. 3. Department of English conducted 'Communicative English Certification Program' for 50 hours from 03-02-14 for all third year students in the college.
Organizing lectures, seminars, conferences on research methodology and research related subjects	1.The Civil Engineering Department conducted workshop on "Earthquake Resistant Design of Civil Engineering Structures" under Internal Quality Assurance Cell on 29 March, 2014. Dr. Pradeep Kumar Ramancharla, Head of Earthquake Engineering Research Centre, IIIT, Hyderabad was the chief guest and one of the resource persons. The other resource persons were Dr.A.Rajagopal, Asst Professor, IIT Hyderabad and Er.K.S.R.Kutumba Rao, Chartered Engineer Guntur. A total of 150 participants participated, out of which 65 members were outside. The participants include practicing structural engineers, faculty and students. 2. Department of Electronics and Computer Engineering and Electrical and Electronics Engineering jointly organized a Two-day workshop on "Advanced trends in embedded Systems" during 28th Feb and 1st March 2014. Sri D.Rama Krishna, Managing Director, Efftronics Systems Pvt Ltd, Vijayawada-10. acted as a chief guest. 3. Department of EEE Organized a one day workshop on "PLC & SCADA" as a part of Inter Institutional Faculty Development Programme under IQAC (internal quality assurance cell) in coordination with VRSEC. Resource persons for PLC: Sri. K.Venugopal, DE & for SCADA Sri P.V.Srinivas, DE Vidut Soudha ,HYD.
Conducting community development extension programmes by the departments of Mechanical, COMPUTER SCIENCE AND ENGINEERING, ECE, and EEE in association with NCC/NSS	Department of ECE 2nd year B.Tech students Visited Orphanage in Poranki,Vijayawada Water quality testing of drinking water sources of kanuru was done. The villages are advised on their suitability for drinking
Organizing development programmes for supporting staff	1. One training programme was conducted by Civil Engineering department on Total station survey. 2. Department of Electrical and Electronic Engineering department organized one day training program on spectrum analyzer and agilent lab station in the college on 07-03-2014 3. Mr.S.V.R.Chaitanya (Jr.Mechanic) & Mr.K.Suresh (Jr.Mechanic) of Mechanical Engineering department are Trained for inspecting and testing the "Computer Based Multi Cylinder Petrol Engine Test Rig" Tech-Ed Equipment Company, Bangalore 4. Mr.MD.AsifPasha(Jr.Mechanic) & Mr.VenkateswaraRao (Jr.Mechanic) of Mechanical Engineering department attended a Training programme on Wind Tunnel at IND-LAB EQUIPMENTS Pvt.Ltd.,Bangalore
Employing career guidance and placement measures for final year students	184 students are selected for IT companies through college Campus placements for this year and a number of students have opted for higher education within and outside the country . The admissions are under progress.
Providing support to slow learners in the class.	1. The slow learners are identified and every day 4-5 pm hour is allotted in the timetable to teach the slow learners. 2. The students having backlog subjects are identified and remedial classes are arranged for them in 4-5pm hour in the timetable.
Proposals to obtain research fund from funding agencies like DST/AICTE/UGC.	Obtained a research fund of Rs28.5L from various funding agencies like DST/UGC/AICTE/DRDL and college Management. The faculty sent major and minor project proposals for an amount of 149L to various funding agencies this academic year.

Meeting 3

Minutes of the Meeting of ZOAC held on
28-11-2014 at 10.00 AM in Room 207

Members Present

Dr. S. Madhavi	M.D.
Dr. F. Ramanyanjulu	K. Ramanyulu
Sri D.V.P. V. Rasad	MB
Sri K. Santhi Sri K. Swathi	S. S. S.
Sri M. Rudrama Devi	S. S.
Sri A. Arnao	A. Arnao
Sri M. V. Ramesh	MB
Sri U. Koleswaralakshmi	A. Arnao
MS. T. SANTHI SRI	S. S.
Ms. V. RAJESH	V. Rajesh
Ms. A. Kishore	K. K.
K. Aparna Prasad	K. K.
A. Itarikka	A. Itarikka
A. Divya	A. Divya
G. Ramesh Babu	Ramesh

A Meeting is held in
on 25-11-2014 to discuss about the plan
for organising Technofest-2K15

Agenda

To discuss about Plan for organising
Technofest 2K15

Resolution

1. The members discussed about the list of events to be conducted in the Technofest
2. Decided to prepare the rules for conducting various events at department level
3. Decided to organise the following events department level
 1. Smart Challenge
 2. Solo Technical Poster Presentation
 3. Tech-Expo
 4. Tech-Tam
 5. Technical Quiz
- In Institution Level
 1. CAD contest
 2. Quiz + coding

3. AOE-TECH-EXPO

Freshman Engineering Department Events

1. General Quiz
2. Debate/Elocution
3. Project from Physics/Math/
Chemistry in TECH-EXPO

4. Decided to meet again on 27-11-2014
to discuss about formation of
committees; Branches, Poster

5. The Plan upto 15-11-2014 is
as follows

<u>Sno</u>	<u>Date</u>	<u>Activity</u>
1.	26-11-2014	Completion of Branches along with all the events & other information
2.	28-11-2014	Final Form of Poster Formation of Faculty Committee Opinion from HOD's.
3.	9-12-2014	Formation of Student Representatives
4.	10-12-2014	Discussing with students

about the Technofest,
Opinion on Poster.

5. 12-12-2014 Finalisation of Poster,
Brochure, committee
covering letter, in HOD's Meeting.

6. 15-12-2014 Discussion of Final copy of
the Poster, covering
letter & Self-attach.

Meeting 84

Minutes of the meeting of ZODC held on
27-11-2014 at 10.00 AM in Room no 207

Members Present

Dr. S. Madhavi	Mr. D
Mr. T. Sankar	18
Mrs. V.S.D. Reddy	Reddy
H. Indrana Devi	Ind
U. Koteswara Rao	U
M. Chaitanya Kumar	Chaitanya
M.V. Ramesh	MR
V. RAJESH	V.R. Rajesh
Dr. B. SITHARAM	Dr. B. S.
B.V. R.V. Rana	B.V. R.V. Rana
Revanthi J. K. K. K. K.	Revanthi
K. Aparna Srinivasan	K. Aparna
Shankar	Shankar
A. Haritha	A. Haritha
A. Divya	A. Divya
Shruti	Shruti
Dr. K. RAMANTANEXULU	Dr. K.

A Meeting is held in
on 27-11-2014 to discuss about the
formation of committee, preparation of
Brochure, Poster.

Agenda

1. Formation of committee for smooth
function
2. Preparation of website construction.
2. Preparation of Poster, Brochure, cor letter
3. Any other

Resolution

1. The members of Technofest discuss
and finalized the Brochure for Technofest
2. Prepared the sample copy of the
Poster, decided that it should
be finalized after taking the
interests of the students also.
3. Discussing about various rules prepared
by the departments for conduct of
the event and approved them.

4. Decided to present the material to website today.
 5. The committees are formed as follows.

- (a) Electrical Maintenance Committee
 To maintain by E&E Dept.
- (b) Public address system & communication facilities
 To maintain by EC & Dept.
- (c) Registration and Help Desk Committee
 coordinate HSS T. Santhi Sri, HCA
 and Dr. Kishor HMA ^{edit} _{Dept}
- (d) committee
 HV Ramakrishna HCA Dept.
- (e) Guests and Hospitality
 HODs of all departments
- (f) Stage Decoration & Rangoli Committee
 HV M. Keshava Rao, HCA Dept
 K. Aparna Srivastava, civil
- (g) Desecration/committee - cell by committee
- (h) Purchase committee
 - (i) HV K. Ramakrishna for Printing
 - (ii) HV M. V. Ramakrishna for Moments
 - (iii) HV D. V. P. V. Prasad for Stationery
 - (iv) HV D. Keshava Rao for Decoration

Meetings

Minutes of the meeting of Zonal held on
10-2-14 at 10:00 AM in Room; 207.

Members Present

Dr S. V. M. Bhunaikarao: chairperson

Dr S. Madhava

Dr K. Ramangereyulu

Sri Sr. P. V. Narasimha

SE K. Sankhi Sri

Sri M. Rudramayya

Sri K. ~~K. Vijaya Kishore~~ ~~Rajendra~~ ~~Srinivasan~~

Sri M. V. Ramesh

Sri U. Keshwara Rao

MV V. Rajith

MV D. Arjunare

MS A. Hanitha

MS A. Durga

Sri Sheela

G. Ramesh Babu

K. V. Narasimha

Dr. S. Madhava

Dr. K. Ramangereyulu

Sri Sr. P. V. Narasimha

SE K. Sankhi Sri

Sri M. Rudramayya

Sri K. ~~K. Vijaya Kishore~~ ~~Rajendra~~ ~~Srinivasan~~

Sri M. V. Ramesh

Sri U. Keshwara Rao

MV V. Rajith

MV D. Arjunare

A Meeting is held on 10-2-14 to discuss about the organising of Techrofest 2015

Agenda

To discuss about the functioning of various committees, their requirements

Resolution

1. The events are finalised
2. The brochure is designed, verified and finalised for printing
3. The requirements of the committees are identified and supplied the same
4. The invitational cards are ready for distribution; the colleges & other participants are identified

Meeting 6

Minutes of the meeting of Board held on
30-7-15 at 3.00 PM in Room no 207.

Members Present-

- | | | |
|-----|------------------------------|--------------------------------|
| | K. V. G. K. Rao | <i>K. V. G. K. Rao</i> |
| 1. | Dr S. Madhav | <i>Dr S. Madhav</i> |
| 2. | Dr K. Ramakrishnaiah | <i>Dr K. Ramakrishnaiah</i> |
| 2. | Sri Dr. P. V. Narasimha | <i>Sri Dr. P. V. Narasimha</i> |
| 4. | Sri K. Swathi | <i>Sri K. Swathi</i> |
| 5. | Sri M. Lakshmanan | <i>Sri M. Lakshmanan</i> |
| 6. | Sr K. Aparna Srinivas | <i>Sr K. Aparna Srinivas</i> |
| 7. | Dr M. V. Laxman | <i>Dr M. V. Laxman</i> |
| 8. | Sri V. Koteswaram | <i>Sri V. Koteswaram</i> |
| 9. | Sri A. Durga | <i>Sri A. Durga</i> |
| 10. | Mrs T. Hanumanth | <i>Mrs T. Hanumanth</i> |
| 11. | Mrs O. B. Kishore | <i>O. B. Kishore</i> |
| 12. | Sri Shukla | <i>Sri Shukla</i> |
| 13. | K. Vijaya Kishore | <i>K. Vijaya Kishore</i> |

A meeting is held on 30-7-2015 at 2nd floor in rooming 207 to discuss about the submission of ACP 2014-15 to NAAC.

Agenda:

- (a) Submission of ACP 2014-15.
- (b) Plan of Action & Achievement for 2014-15 academic year.

Resolution:

1. The Report is verified by the members.
2. The copy of the report is circulated to various departments.
3. It is decided to finalize the report after 1 week from the various committees.
4. It is decided to submit the report in Nov 2015.
5. It is decided to plan a Seminar on Parents on the 1st year 2015-16.
6. It is decided to ^{make every dept to} adopt and follow Best Practices.

Plan of Action	Achievements
It is proposed to train the faculty to achieve proficiency in the use of ICT based tools and enhance teaching-learning process.	All the departments are using the NPTEL/ Video lessons/ E lessons / PPTs in the class rooms while teaching.
It is proposed that the faculty members should at least attend one program on new and emerging technologies.	The faculty members attended various conferences, workshops, seminars on new and emerging technologies in the academic year 2014-15. Refer to 2.5 of AQAR 2014-15
It is proposed to conduct community development extension programmes by the departments of Mechanical, CSE, ECE, and EEE in association with NCC/NSS like Solar Training, Easy Management, and Phone Survey.	Through NCC and NSS we had conducted many value added community development extension programmes in institution. Refer to 3.26 of AQAR 2014-15
It is decided to organize development programmes for supporting staff.	Department of IT In house training Program on introduction to development of web based publications is organized Department of AE Seminars on Teaching methodologies organized by ISTE Association
It is proposed to start an Interdisciplinary Research Lab in the college.	Keeping in view of the recent trends in research, the Department of ECE had sent a proposal to renovate its R&D lab. In this view the department had identified the requirement of new facilities and placed a proposal for Rs 2 Lakhs six thousand to the management for the same.
It is proposed to increase number of Certificate Courses in the college.	The C certification, Soft computing and Communicative English Certification programmes and MOOC (Massive online open Course) are implemented in the institution. Also the institution is supporting the following University offered courses as online courses for the academic year 2015 - 16. <ol style="list-style-type: none"> 1. CAD/CAM for Mechanical Engineering and Automobile Engineering Students. 2. Big Data Analytics for CSE and IT students. 3. Applied Medical Electronics for ECE, EEE, EIE and ECM students. 4. Software Engineering in Practice.
It is proposed to improve consultancy services in the college.	The Department of CE implemented consultancy services in the college of worth Rs 88,435/-
It is proposed to conduct SWOT analysis at departmental level	SWOT is performed at the department level based on the feedback analysis from various stake holders

It is proposed to improve the student support and progression programmes.	<p>Skill Development Center at PVPSIT PVP Siddhartha Institute of Technology has been selected as one of the Skill Development Centre approved by Government of Andhra Pradesh, APSSDC. The main objective of Andhra Pradesh Skill Development Corporation is to deliver a structured, sustainable and scalable framework to impart state of the art skills to the unemployed, underemployed, uncertified and un-benchmarked and to address the lack of relevant skills amongst the current and potential Skill Workforce in the state of A.P. and to increase employability in sync with Industrial growth of the state. The whole idea is to create an opportunity space for the students by training them in different platforms, enabling the students to formulate problems, and solve them by coming up with software in the form of apps.</p> <p>Department of ECE 1. Texas Instruments India Analog Maker Competition was held at PVPSIT during 09.02.2015 to 28.02.2015 conducted by Texas Instrument India University program in association with Starcom Information Technology limited and PVPSIT.</p> <p>Department of EEE 2. Organized "Energy conservation week & Day celebrations" jointly organized by NREDCAP and BEE in association with PVPSIT and SAGTE on 19th Dec 2014</p> <p>Department of IT 3. Classes were handled by students on 5th September 2014 on the eve of Teachers day through INTAEL. 4. SPARK 'IT' A Department level Fest was conducted on the eve of Engineers day on September 15th 2014 through INTAEL. 5. Conducted Swacha Bharat ABHIYAN on 1st November 2014. In that various events like model Presentation, Poster Presentation, PPT, Photo Exhibition, Short Film on cleanness in India, were conducted to bring aware in students. 6. IQAC cell organized a National Level student TECHFEST2K15 at PVPSIT during 27.02.2015 to 28.02.2015. 7. Through NCC / NSS and CCC various activities are initiated by the students Refer to 5.12 of AQAR 2014-15</p>
It is proposed to increase programmes for technology upgradation (Networking, e-Governance etc.) for faculty and students.	<p>A. SUN RAY 1G Thin Clients 70Nos. and SUN FIRE V240 SERVERS 2Nos. were obsolete, Hence, all the SUN RAY 1G Thin Clients were replaced with 75Nos. HP Pro i5 Desktops in Programming Languages Lab Room No.224, Department of CSE in October, 2014.</p> <p>B. PIV Computers in ELCS LAB were obsolete. Hence, those PIV systems are replaced with 30 Nos. of HP Intel Core2 Duo Computers in ELCS LAB, Room No.208 in October, 2014.</p> <p>C. Campus wide Wifi D-Link access points were damaged during top-floor construction work. Hence, implementation of CISCO Wi-Fi equipment with 26 Interior, and 8 Exterior Access points, covering 80% of Campus area has been done in February, 2015.</p>
It is proposed to improve the welfare schemes available for teaching and non teaching staff	<ul style="list-style-type: none"> • 50% Concession is provided for both teaching and non teaching staff who has health cards on general medical tests by Pinnamaneni Siddhartha medical college, Gannavaram. • Academy scholarship was provided for the staff whose salary below 15,000/- • Selected students one from each department will be provided with scholarship if their financial status is low.
It is proposed to initiate activities to make the campus eco-friendly	<p>Department of CE Rain water recharge system is installed.</p>
It is proposed to adopt any two Best Practices to reach the vision and mission of the college.	Each department adopted two best practices to create a positive impact on the quality of the institution.

2015-16

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Meeting

Minutes of the meeting of COAC held
on Nov 25 2015 at 10.00 AM on Nov 25 2015

Members Present

Chair Person Dr K. Suresh Babu, Member, D.P.S. (T)
K.V.C. K. Rad. (Ja) *for chair*

1. Dr S. Madhavi
2. Dr H.V. Ramesh
3. Dr S. Ramakrishna
4. Si D.V.R.V. Prasad
5. Si A. Hantha
6. Si M. Sudhakar
7. Si K. Vijaya Keshava
8. Si U. Koteswara Rao
9. Si A. Durga
10. Si A.R. Keshava
11. Si K. Swathi
12. Si Shakti
13. G. Ramesh Babu
14. Si P. Seshukumar

for chair

for chair

for chair

for chair

for chair

for chair

for chair

for chair

for chair

for chair

for chair

for chair

A meeting is held on 28/7-2015 at 10:00 AM in Room 207

Agenda

About organizing the seminar on
Patents - Invention and its Protection
Invention and Research in Institute.

1. To decide the committee for the seminar organizing.

The following are various committees.

- | | Committee name | Members / Members |
|----|--|--|
| 1. | Organizing committee | Dr. A. Hanthi Sridhar
Dr. K. Ramesh I.T. |
| 2. | Feedback committee | Dr. S. Shekhar A.E.
Dr. K. Swathi ECE
Dr. C. Karthi M.E. |
| 4. | Bracks, Acquire | Dr. H.V. Ramiah ECE
Dr. Santhi HCA |
| 5. | Chief Guest Introduction
Addressing the gathering | Dr. Ramesh Peri |
| 6. | Mix addressing system | Dr. V. V. Ramesh ECE M. |
| 7. | Photos | Dr. A. Priya / O / B
Dr. K. Ramesh HCA |
| 8. | Banners | Dr. K. Ramesh Sridhar |

Dr. K. Ramesh Sridhar

Meeting 2.

Minutes of the Meeting of TCCAC held
on Feb 3rd 2016 in Room no 107.

Members Present

- | | | |
|-----|--------------------------|---------------|
| 1. | Dr. S. Madhavi | M D |
| 2. | Dr. K. Ramarajayulu | -A- |
| 3. | Dr. D. Purna Chandra Rao | -A- |
| 4. | Dr. S. Sreenivas Rao | -A- |
| 5. | Ms. K. Vijaya Kumari | -A- |
| 6. | Ms. E. Karthi | th |
| 7. | Ms. T. Sankarini | -A- |
| 8. | Ms. A. Hanika | th |
| 9. | Ms. K. Swathi | -A- |
| 10. | Ms. Sumanasri | -A- |
| 11. | Ms. A. Divya | th |
| 12. | Sr. T. Ramesh Babu TPO | -A- |
| 13. | Sr. Shettyla | -A- |
| 14. | Sr. M. Rudrama Devi | -A- |

A meeting is held on Feb 5th 2011
for Discussion about the organising of the
FOP on "Internal Quality Assurance"
by Dr B.S. Madhava, Advisor NAAC
on Feb 6th. Various committees
are formed for the organising of
the function.

The committees are as follows


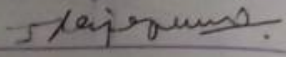
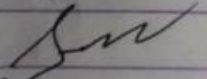

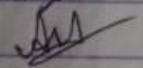

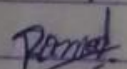
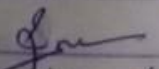
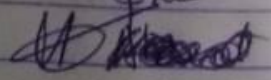

Name of the committee Responsible Incharge.

Guests Reception	Dr. S. Madhavi
Addressing the Greeting	Sri M. Padmanabhi
Mike addressing system	Dr. D. Purnachandrababu
Feedback Committee	Sri E. Kavitha H.F.
	Sri Sheela A.F.
	Sri K. Sarathy F.C.F.
Decorative	Sri K. Sankar S. H.C.A.
Tea & other snacks	Sri Sumanasri C.F.
Photos	Sri A. Divya C.S.F.A.
Banners & its designers	MCA Dept & A. Hanith L.J.T.

Meeting 3.

Minutes of the meeting of Zeece
held on 9/4/2016 at R&D Center ECE
in Room 207

Members Present

Chairperson	Dr F. Sivaji Babu, Principal PPSIT	
1.	Dr J. Rajendra Nasad	
2.	Dr. P. Rajesh Kumar	P. J
3.	Dr A. Adilakshmi	P. A L
4.	Dr S. Madhavi	M
5.	Dr K. Ramanyanjulu	K. Ramanyanjulu
6.	Dr Pannachandralao	- A -
7.	Dr Sreenivas Reddy	
8.	Sri M. Rudrama Devi	
9.	Sri A. Haritha	
10.	Sri A. Divya	
11.	Sri Ch. Chandra Mohan	- A -
12.	Sri Ramesh	
13.	Sri Sumanesh	- A -
14.	Sri Recha	- A -
15.	Sri Swathi	
16.	Sri Karthika	
17.	Sri Shulha	

AGENDA

Review on 2015-16 Plan of Action

RESOLUTIONS

1. Every department should have access to Moodle server.
2. Each department library should be equipped with a system that supports E-Learning facility (E-Books and E-Journals)
3. To review the learning outcomes from the faculty who were deputed to the FDPs through presentations from them on every Saturdays from the shortlist submitted by the department coordinator.
4. Atleast one training programmes should be conducted to the supporting staff members like one for circuit , non circuit branches and Humanities.
5. To start one consultancy service activation centre at the college level and monitor the consultancy services.
6. To implement the SWOT analysis in the college as per the the schedule given by the MBA department from June 3rd week onwards.
7. Every department should implement any two Best practices identified from the SWOT analysis report.
8. To implement Earn While Learning Schemes at the college level.
9. To implement group linked insurance schemes
10. To increase research activities in the college through the Research Cell.


(Sun)

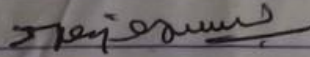
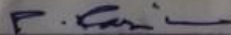

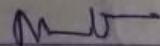
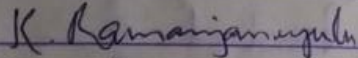

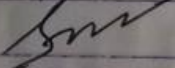
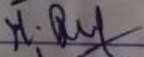
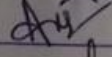
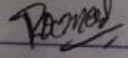

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Meeting 4.

Minutes of the Meeting of the Board
held on June 30~~th~~th 2016 at 3.30 PM.
in Room 207.

Members present

Chairperson Dr K. Swagathi Devi, Principal, DSSS 

- | | | |
|-----|------------------------|---|
| 1. | Dr J. Rajendra Prasad |  |
| 2. | Dr P. Jayaram Kumar | F. Can  |
| 3. | Dr A. Adilakshmi | P. A. Lal  |
| 4. | Dr S. Madhava | M. B.  |
| 5. | Dr K. Ramaniyagula | K. Ramaniyagula  |
| 6. | Dr Perumal Chandrababu | A.  |
| 7. | Dr Sreenivas Rao | S.  |
| 8. | Sri M. Reddamma Devi | H. B.  |
| 9. | Sri A. Divya | A.  |
| 10. | Sri Ramesh | Ramesh  |
| .. | A. Haritha | A.  |

A Meeting is held on June 3rd at 5:30 PM in Room 207 to discuss the following. The Resolutions are as follows.

Agenda

1. Revision of the checklist for SWOT Analysis.
2. Budget Revision.
3. AOP Report for 2015-16.

Resolution

1. It is decided to discuss about the verification of the checklist for SWOT Analysis after the NSA visit to the college in the month of July 2016.
2. Budget for conducting various activities from 2016 is being submitted and the same is discussed.
3. AOP report for 2015-16 is discussed, the Financial report to be verified in the month of August 2015-16.

PLAN OF ACTION	ACHIVEMENTS
It is proposed to provide E-Learning material , Online Courses using MOODLE server.	Materials are made available in MOODLE server.
It is proposed to establish Knowledge center and Department e-learning centers and conduct various faculty development programmes through them.	<p>Knowledge center is established at institute level and is actively functioning. The activities of the center are listed in section 2.12 Many faculties are benefited through the various FDPs organized through this center.</p> <p>ECE department is actively organizing the various faculty development programmes through e-learning center.</p> <p>For Incubation Center in Mechanical engineering department an online application has been sent to Ministry of Micro, Small & Medium Enterprises (MSME) on 4th May, 2016.</p>
It is proposed to train the faculty to achieve proficiency in the use of ICT based tools and enhance teaching-learning process.	All the departments are using the NPTEL/ Video lessons/ E lessons / PPTs in the class rooms while teaching.
It is proposed that the faculty members should at least attend two FDP-Faculty Development programme , Staff training , Two week Workshops on new and emerging technologies.	<p>The faculty participated in a number of FDPs, training programmes, and two week workshops on new and emerging technologies.</p> <p>The details are listed in section 2.5</p>
It is decided to organize development programmes for supporting staff.	<p>Skill up gradation training for the technical supporting staff is provided as and when new equipment is procured</p> <p>Mr. Ch K Raju ,Mrs. Y. Lakshmi,Mr. I Yoganand ,Mr. Sk. Usman attended a Development of Mobile App using Android during 07.09.15 – 12.09.15</p> <p>Mr. Ch K Raju,Mrs. Y. Lakshmi,Mr. I Yoganand, Mr. Sk. Usman attended a DST Sponsored two week FDPon "Big Data Analytics.13.06.16 – 23.06.16</p> <p>Mr. I Yoganand attended a Tally on 1.3.2016& 02.03.2016</p>
It is proposed to improve research activities in the college.	The research activities are improved in the college. The fund applied for research in the academic year 2015-16 , total fund received from the agencies for major /minor projects for the academic year 2015-16 and the total fund received from the SAGTE for the academic year 2015-16 details are listed in section 3.6
It is proposed to increase number of Certificate Courses in the college.	<p>The institution is supporting the following University offered courses as online courses for academic year 2015 – 16.CAD/CAM for Mechanical Engineering and Automobile Engineering Students. Big Data Analytics for CSE and IT students. Applied Medical Electronics for ECE, EEE, EIE and ECM students.</p> <p>A certification course INFOSYS Campus connect foundation programme was conducted by the department of IT, where in 58 students from various departments attended and received certificates</p> <p>The number of certificate programmes are increased in the institute in the academic year 2015-16.</p> <p>The department of MBA had initiated and successfully implementing three certificate programmes. The details are listed in section 7.3. Through the knowledge center , Skill development center and MOOCS course various certificates programmes are successfully implemented in the institute for te academic year 2015-16. The faculty and students are benefited from these courses. The details are listed section 5.1.</p>

It is proposed to improve consultancy services in college.	The Department of CE implemented consultancy services in the college of worth Rs 88,435/-
It is proposed to conduct SWOT analysis at departmental level	The departments CSE , ECE , MBA had done SWOT analysis at departmental level. The details are listed in section 7.6.
It is proposed to improve the student support and progression programmes.	Skill Development Center at PVPSIT PVP Siddhartha Institute of Technology has been selected as one of the Skill Development Centre approved by Government of Andhra Pradesh, APSSDC. The main objective of Andhra Pradesh Skill Development Corporation is to deliver a structured, sustainable and scalable framework to impart state of the art skills to the unemployed, underemployed, uncertified and un-benchmarked and to address the lack of relevant skills amongst the current and potential Skill Workforce in the state of A.P. and to increase employability in sync with Industrial growth of the state. The whole idea is to create an opportunity space for the students by training them in different platforms, enabling the students to formulate problems, and solve them by coming up with software in the form of apps. The Training and placement cell also organized various progression programme to support the student. The details are listed in section 5.1 and 5.7.
It is proposed to increase Extension Activities	Through NCC and NSS we had conducted many value added community development extension programmes.
It is proposed to support the welfare schemes for teaching and non teaching staff	Concession is provided for both teaching and non teaching staff who has health cards on general medical tests by Pinnamaneni Siddhartha medical college, Gannavaram. Academy scholarship was provided for the staff whose salary below 15,000/- Selected students one from each department will be provided with scholarship if their financial status is low.
It is proposed to initiate activities to make the campus eco-friendly	In the Department of CE Rain water recharge system is installed. Energy conservation week- Awareness program conducted in various schools in and around Vijayawada along with students and staff on 14-12-15 to 21-12-15
It is proposed to adopt any two Best Practices to reach the vision and mission of the college.	Each department adopted two best practices to create a positive impact on the quality of the institution.

Meeting

Minutes of the Meeting of the BoAC
held on August 10th 2016 at 10.00AM
in MBA HOD's Room.

Members Present

Chairperson Dr K. Swajid Babu, Principal
PVPSIT, Kannur.

1. Dr P. Rajesh Kumar - P. Rajesh
2. Dr S. Rajendra Prasad - S. Rajendra Prasad
3. Dr P. Adilekshmi
4. Dr S. Madhavi
5. Dr K. Ramanarayanan
6. B.V.R.V. Prasad
7. Dr. D. Srinivasa Rao
8. P. Anushe
9. B. Sathi Lakshmi
10. A. Deivy
11. U. Rafia
12. Dr A.P.C. Rao
13. Mannu - n-sai narendar
14. A. Hari tha
15. G. Lakshmi
16. M. Rudrama Devi

Reson


A meeting is held on August 10th 2016 at 10:00 AM in MBA Dept HOD's Room.

Agenda

- Resolution
- ① To Discuss about the SWS
 - ① (a) Questionnaires are discussed.
 - (b) A few suggestions are given.
 - ② It is decided to distribute the questionnaires in all the departments and collect the filled in forms.
 - ③ The Recd. coordinators are given responsibility to analyse the respective departments data.
 - ④ The final report will be analysed and finalised by the HOD of MBA dept.

Meeting 2

Minutes of the meeting of the LCC
held on September 2016 at 10.00 AM
in ECE Dept's HOD's room

Members Present	Signature
Chairperson: Dr K. Swaji Baba Principal, PPSU, Kanuru	
1. Dr P. Rajesh Kumar	P. Rajesh Kumar
2. Dr J. Rajendra Prasad	J. Rajendra Prasad
3. Dr P. Adilakshmi	
4. Dr S. Madhavi	M. S.
5. Dr K. Ramarajasekhar	K. R.
6. Smt A. Hari Thei	A. H.
7. B.V.R.V. Prasad	B. V. R. V. Prasad
8. Dr D. Srinivasa Rao	D. Srinivasa Rao
9. P. Anushe	P. Anushe
10. B. Geetha Lakshmi	B. Geetha Lakshmi
11. A. Surya	A. Surya
12. U. Rajani	U. Rajani
13. M. Sai narendra	M. Sai narendra
14. M. Rudrama Devi	M. Rudrama Devi

Agenda

A Meeting is held on September 2016 at 10:00 AM in ECE Dept's HOD room.

Agenda

To discuss about the Supporting Staff members development Programmes

Resolution

1. It is decided to organise Programmes to supporting Faculty of all the Departments.
2. Dept of ECE decided to organise a workshop for supporting staff in association with POAC.
3. Dept of EEE decided to organise a 1-day workshop for supporting Faculty.
4. Dept of CCE, IT & MCA decided to organise a 2-day workshop on Linux system administration to the supporting Faculty.
5. Dept of mechanical decided to organise a workshop to the supporting Faculty.

Meeting 3

Minutes of the meeting held on
October 27th at 10.00 AM in
Room 211

1

Members Present

Signatures

Chairperson: Dr K. Swajidabu
Member, PRPSIT, Kanne



- | | |
|--------------------------|--------------------|
| 1. Dr P. Rajesh Kumar | P. Rajesh Kumar |
| 2. Dr J. Rajendra Prasad | J. Rajendra Prasad |
| 3. Dr P. Adilakshmi | |
| 4. Dr S. Madhavi | M. S. |
| 5. Dr K. Ramanyanayulu | R. |
| 6. Mr. C.S. Abdul Kalam | A. K. |
| 7. B.V.R.V. Prasad | B. V. R. V. Prasad |
| 8. Dr. D. Srinivas Rao | D. Srinivas Rao |
| 9. P. Anusla | P. Anusla |
| 10. B. Swathi Lakshmi | B. Swathi Lakshmi |
| 11. A. Divya | A. Divya |
| 12. U. Rajani | U. Rajani |
| 13. Dr. A. P. Chandra | A. P. Chandra |
| 14. N. Sai Narendra | N. Sai Narendra |
| 15. A. Haritha | A. Haritha |
| 16. M. Rudhama Devi | M. Rudhama Devi |

Agenda

A meeting is held in room no 211 at 10.00 AM on October 27th.

Agenda

- ① A&AR 2015-16 unload
- ② NTA& SSR Preparation
- ③ Green Audit-workshops - reg.

Resolution

- ① The A&AR 2015-16 is reviewed and
- ② It is decided to unload the A&AR 2015-16, a)
- ③ The NTA& SSR copy is despatched.
- ④ Circulars inputs, Submission of LoI, I&OA are despatched.
- ⑤ A workshop on Green Audit is planned by civil engineering dept.

Meeting 4

Minutes of the meeting held on
March 20 2017 at 4.00PM in Room 211

Members Present

Chairperson Dr K. Suresh Babu, Principal

1. Dr P. Rajesh Kumar P. Cassin
2. Dr J. Rajendra Prasad - Rajendra
3. Dr P. Adilakshmi - A
4. Dr S. Madhavi Madh
5. Dr K. Ramanyanayulu B
6. Dr M. V. Ramesh - R
7. Dr D. Srinivas Rao - S
8. Ms M. Radhama Devi M. Radh
9. Ms A. Harilatha A. Haril
10. Mr B. V. P. V. Prasad - P
11. Ms A. Divya - D
12. Ms A. Silakshmi - S
13. Dr A. Adilakshmi - A

Agenda

A meeting is held on March 30 2017 at 6:00 PM in room no. 11.

Agenda

- ① Submission
 - ① Preparation of ACR 2016-17.
 - ② NAAC SSR submission
 - ③ Action Plan for 2017-18 academic year.
 - ④ Review of Plan 2016-17.

Resolution

1. It is decided to submit the format of ACR on or before July 14th 2017.
2. Discussed about SSR new format methods.
- ③ Action Plan for 2016-17 is reviewed.
- ④ Action Plan for 17-18 is discussed.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.


PLAN OF ACTION	ACHEVEMENTS
It is proposed to provide E-Learning material , Online Courses using MOODLE server	E-content was developed and demonstrated for all the subjects . Materials are made available in MOODLE server. Students were able to get an access to Lecture notes & material provided by the faculty
To support students in getting placements as well as for their higher studies.	Guest lecture on career development is conducted. Training programs and refresher courses are conducted for students. Students are encouraged to undergo internships. Students are encouraged to do mini projects, mock interviews To encourage start -ups Conducting guest lectures inviting prominent Alumni And finally placements are increased.. Details in 2.1.3.
It is proposed to adopte new teaching methodology like blended learning and flip classroom teaching for the benefit of students	All the departments are using the NPTEL/ Video lessons/ E lessons / PPTs in the class rooms while teaching. Students are benefited by blended learning and flip classroom. Student pass percentage is increased. -Research Orientation is Improved
To Improve the student attendance and improve the In- Time attendance in students	Day to day SMS will be sent to the parents of absentees. -Weekly and Monthly attendance report will be maintained During the counselling hours students are counselled and appropriate action will be taken by the counsellors And finally Detained students count is reduced.
To improve subject knowledge. To shine as an IT expert to solve engineering problems.	Gain in the knowledge on Recent Technologies on par with regular curriculum
It is decided to organize development programmes for supporting staff.	Development programmes are organized to improve the skills of supporting faculty so that the knowledge is transferred to the students in the laboratories,. Detils are listed in section 2.1.3
It is proposed to improve research and consultancy activities in the college.	JNTU Kakinada recognized Department of ECE , Department of CSE , Department of ME and department of EEE as research centers. Note : Certificates are Enclosed Activities like Conference proceedings, International &national journal publications and project proposals to the funding agencies are done with improved quality The details are given in section 3.6
It is proposed to increase number of Certificate Courses in the college.	Many students enrolled in atleast one online/NPTEL/MOOCs/any other certification courses and the knowledge is used to select good projects. Student pass percentage is increased. Students as well as Faculty are benefited.Moodle is used for maintaining and sharing the course files, video lessons, GATE questions, Text books and reference books. It can be accessed while in college and in home also
It is proposed to conduct remedial classes for the students whose internal assessment is low.	The slow learners are benefited. Time tables are planed for slow learners for the improvement of pass percentage.
It is proposed to adopt any two Best Practices to reach the vision and mission of the college.	Each department adopted two best practices to create a Positive impact on the quality of the institution.

2017-18

Meeting 1

Minutes of the meeting held on
July 1st 2017 at 3:00 PM in
Room no 207

Members Present

Chairperson DV K. Swathi Babu }
1. Principal, DVPSIT, Kanuru } 

- | | | |
|-----|--------------------------------|--------------------------------|
| 1. | DV P. Jayash Kumar | P. Fari |
| 2. | DV J. Rajendra Prasad | - Jayash Kumar |
| 3. | DV A. Adilakshmi | - A |
| 4. | DV S. Madhavi | - M B |
| 5. | Dr. B.V.R.V. Prasad | Dr. B.V.R.V. Prasad |
| 6. | Dr. K. Ramanjaneyulu | - K |
| 7. | K. Swathi | - Swathi |
| 8. | A. Haritha | - A |
| 9. | G. Lakshmi | - G. Lakshmi |
| 10. | M. Rudhama Devi | - M. Rudhama Devi |
| 11. | A. Divya | - A. Divya |
| 12. | P. Anusha, Mech | - P. Anusha |
| 13. | P. SESHU KUMAR EEE | - S |
| 14. | B. SRINIVASA RAO (CJE) | - BSR |
| 15. | D. SRINIVASA RAO (MBA) | - D. Srinu |

A meeting is held on Room no :
at 3:00PM in July 1st 2017.

Agenda

- ① Submission of NAAC for 2016-17
- ② Action Plan for 2017-18
- ③ Conduct of workshop on Quality in Higher Education.

Resolution

- ① Prepare Action Plan for 2017-18.
- ② Forwarded to the departments the necessary formats for NAAC.

Meeting 2

Minutes of the meeting held on ^{22nd October} ~~October~~ 2017 at 3:00 PM in Room no. 201.

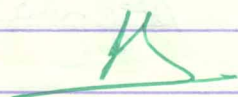
Members Present

Signature

Chairperson

Dr K. Swasi Babu

Principal, PVRST, Ramurthy.



1. Dr P. Rajesh Kumar HOD, ECE P. Fari
2. Dr S. Pyndha Nased Professor IT - A -
3. Dr A. Apalakshmi HOD, MCA - A -
4. Dr S. Madhavi Professor CSE MB
5. Dr K. Ramanyanayulu Professor BCE - A -
6. Mrs K. Sowathi, Asst Prof MCA - A -
7. Mrs A. Haritha Asst Prof IT ~~MB~~
8. Mrs G. Lakshmi Asst Prof IT Seales
9. Ms M. Rudramabai Asst Prof, FED by
10. Ms A. Divya Asst Prof, CSE - A -
11. Ms P. Anurha Asst Prof, ME - A -
12. Mr P. Senthil Kumar Asst Prof BCE - A -
13. Dr D. Suresh Babu Professor MCA - A -

A Meeting is held on ^{2nd October} 28 October 2017 at 3.00 PM in Room no 207.

Agenda

Submission of AOR 2016-17.

Resolution:-

AOR 2016-17 is finalized & submitted.

Meeting 3

Minutes of the Meeting held on ~~7~~ June -
at 3:00 PM in Room no 207. ~~2011~~

Members Present

Chair Person

Dr P. Swaj, Doctor

Member

P. P. Kumar

P. P. Kumar

1. Drs. Madhavi
2. Dr K. Ramangiriji
3. Dr A. Adilath
4. Dr K. Ramayyaregile
5. H. Redhama Devi
6. A. Anuja
7. F. Kaulha
8. D. Gunies Rao MPA
9. J. Rajendran Narend Adhis
10. Dr A. Hari tha

Agenda

A Meeting is held in Room no 207 to discuss about new format of ~~the~~ edt. on 7-6-2018

Resolutions

It is decided & decided to implement from 2017-18 academic year.