

**PRASAD V. POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)
INTERNAL COMPLAINTS COMMITTEE (ICC) &
WOMEN'S CELL (ICC & WC)**

**Principal
Dr. K. Sivaji Babu
PVPSIT, VIJAYAWADA**

Date: 24-11-2017

PROCEEDINGS OF THE PRINCIPAL

**SUB: PVPSIT – ICC COMMITTEE (2017-18) – CONSTITUTED – ORDERS -REG
INTERNAL COMPLAINTS COMMITTEE (ICC)**

The Internal Complaints Committee (ICC) has been constituted by Prasad V. Potluri Siddhartha Institute of Technology, Vijayawada dated 12.07.2017. The ICC is formed as per the guidelines of government given in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Sexual harassment infringes on the following two fundamental rights provided by the Constitution of India: One is the right of a woman to gender equality under Article 14 and the other is the woman's right to life and live with dignity under Article 21.

The ICC's twin functions are:

1. To hear and address complaints regarding sexual harassment at PVPSIT,
2. To spread awareness about gender-related issues and functioning of the ICC.

The Committee for Managing Gender Issues has been set up as the Internal

Complaints Committee PVPSIT, Vijayawada was required to set up as per the guidelines of Supreme Court of India. This would normally limit its outcomes to resolution, settlement, or prosecution. However, ICC was set up not only to deal with complaints of sexual harassment of women in the Institute but also to focus on creating awareness, counseling and educating about gender issues.

Objectives and functions of the Internal Complaints Committee

1. To provide a neutral, confidential and supportive environment for members of the campus who may have been sexually harassed.
2. To ensure the fair and timely resolution of sexual harassment complaints.
3. To provide information regarding counseling and support services on campus.
4. To ensure that students and staff are provided with current and comprehensive materials on sexual harassment and assault.

5. To promote awareness by conducting workshops on "Awareness on Legal Rights of Women" for all girl students and women staff that encourages and fosters a respectful and safe campus environment.

Composition of the Internal Committee Complaints

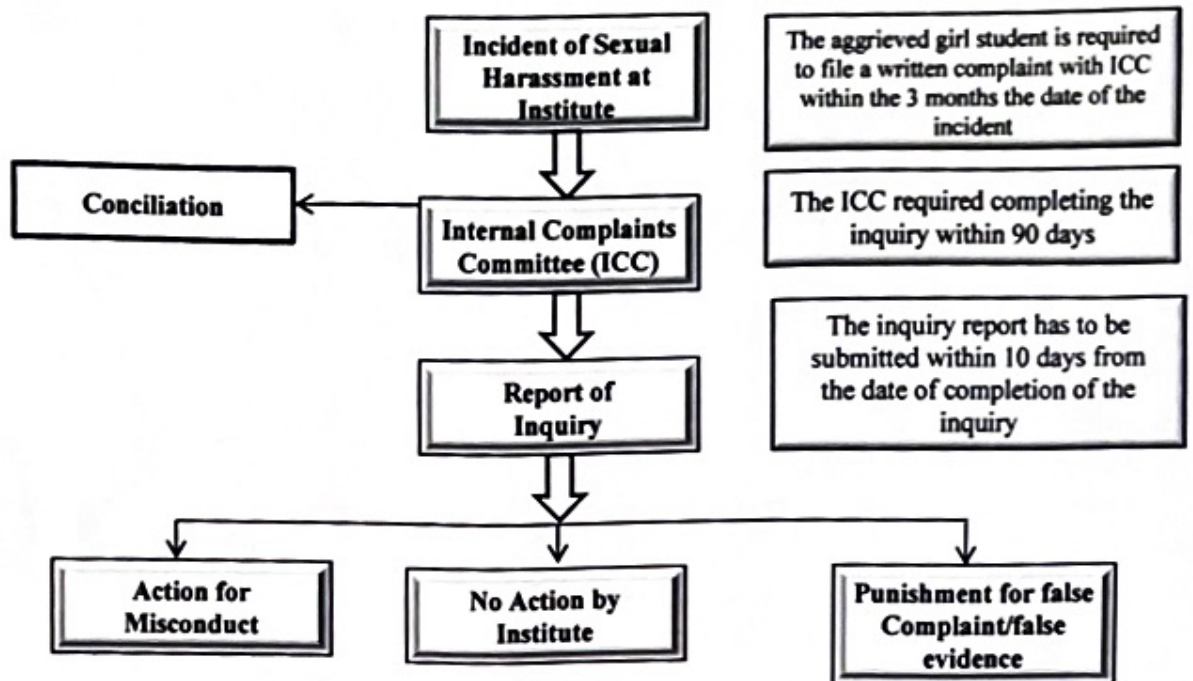
Sl. No	Name of the Committee Member	Designation and Department	Designation
01	Dr. P. ADI LAKSHMI,	Professor and Head, Dept. of Business Administration	Presiding Officer
02	1. Mrs. T. KRISHNA SREE	Assistant Professor, Dept. of FED	Member
	2. Mr. T.J. PRASANNA KUMAR	Assistant Professor, Dept. of ME	
03	1. Mrs. K.ATCHUTHA,	Office Assistant, Dept. of ECE	Member
	2. Mrs. V. RADHA NAGAMANI,	Office Assistant, Dept. of ME	
04	Miss M. JANANI (Roll no: 24501E0036)	Student, Dept. of MBA	Student Members
	Miss Y.SAI LAKSHMI SRIJA (Roll no: 21501A12C7)	Student, Dept. of IT	
	3. Mr. M. PRAMOD CHOWDARY (Roll no:22501A0320)	Student, Dept. of ME	
05	Dr. K. ANURADHA	Assistant Professor, SVDS Law College	External Member (Legal Advisor)


The Committee can be reached at icc@pvpsiddhartha.ac.in

Procedure for Approaching the Committee:

1. A complaint of discrimination or sexual harassment may be lodged by the victim or a third party. The written complaint should contain a description of each incident(s). It should include relevant dates, timings and locations; name of the respondent(s);
2. A written complaint may be addressed to the Presiding Officer of the Committee or to members of the committee.
3. If the complaint is made to any Head of the Department, they may forward it to the Presiding Officer of the Committee.
4. A copy of the statement along with all the evidence and a list of witnesses submitted by the respondent.
5. The Committee may, before initiating an inquiry, at the request of the aggrieved woman, take steps to settle the matter between her and the respondent through conciliation.
6. No monetary settlement shall be made as the basis of conciliation.

Procedure for filing a Complaint with ICC




PRINCIPAL
PRASAD V.POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
KANURU, VIJAYAWADA-520 007