

PRASAD V. POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
KANURU, VIJAYAWADA -7
(AUTONOMOUS)
CIRCULAR

Date: 16-09-2023

All the I B. Tech. students are informed that Freshman Engineering Department in collaboration with Internal Quality Assurance Cell (IQAC) is organizing a One-week Training program from 19-09-23 to 23-09-23 on Career Development and Soft Skills. All the students are informed to attend the training as given in the schedule:

S. No.	Date	09.30 A.M. to 12. 30 P. M.	1. 30 P. M. to 4. 30 P. M.
1.	19-09-23	IT -1, IT-2 & CE	CSE -1, 2 & 3
2.	20-09-23	IT -1, IT-2 & CE	CSE -1, 2 & 3
3.	21-09-23	CSD, CSM & EEE	ECE-1, ECE-2 & ME
4.	22-09-23	CSD, CSM & EEE	ECE-1, ECE-2 & ME
5.	23-09-23	CSD, CSM, EEE, ECE-1&2, ME, CSE- 1, 2 & 3, IT-1&2 and CE	

Details:

Topic: Career Development and Soft Skills

Resource Person:

Mr. Sai Devan, Soft Skills Trainer, PVPSIT

Dates: 19-09-23 to 23-09-23

Time: 1.00 P. M.

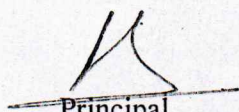
Venue: Auditorium/ Ground Floor Seminar Hall

Copy to:

IQAC Coordinator & HOD, ME

HOD, FED

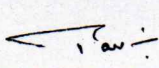
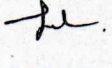
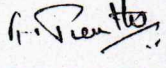


For circulation in I B. Tech. Classrooms


Principal
Dr. K. Sivaji Babu
PRINCIPAL
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SIDDHARTHA INSTITUTE OF TECHNOLOGY
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PVP SIDDHARTHA INSTITUTE OF TECHNOLOGY

Freshman Engineering Department In Collaboration With Internal Quality
Assurance Cell (IQAC)

SUMMARY REPORT ON EVENT ORGANIZED

ACADEMIC YEAR : 2023-2024	
Date of Event Organized	19-09-2023 to 23-09-2023
Name of the Event	A One week Training program
Title of the Event	Career development and soft skills
Resource Person Details	Mr.Sai Devan,Softskills Trainer,PVPSIT
Brief Report on the Event	<ul style="list-style-type: none">• There is infinite growth in well-paying job opportunities due to liberalization, privatization and globalization. However, an infinite number of fresh graduates are produced every year, but there is a lack of employable graduates.• Career development and soft skills are crucial aspects of personal and professional growth.• In the one-week Training program various interactive activities, group discussions, role-plays, and real-world examples should be integrated to reinforce the concepts taught. Encourage participants to share their experiences and challenges, fostering a supportive and collaborative learning environment.
Year/Semester	I YEAR /I SEM
No. of the participants	All I B.Tech students
Consolidated Feedback	Good
Suggestions if any	-
Name of the Co-ordinator	Dr. P. Pavani, Dr. S. L. Tubasi, Dr. T. Preethi, Mrs. P. L. Ganapathy
Signature of the Co-ordinator	   
Signature of the HOD	

Head

Freshman Engineering Department
PVP Siddhartha Institute of Technology

Kanur

PRASAD V POTLURI SIDDHARTHA INSTITUTE OF TECHNOLOGY

(Autonomous) Kanuru, Vijayawada

Freshman Engineering Department In Collaboration With Internal Quality

Assurance Cell (IQAC)

A One Week Training Program on “**Career Development and Soft Skills**”.

2023-24

Name of the activity/program: Career development and soft skills

Speaker/faculty: Sai Devan Krishna, Soft Skills Trainer, PVPSIT.

OBJECTIVES:

- Career advancement
- Personal growth
- Adaptability
- Job satisfaction
- Effective communication
- Problem solving
- Leadership skills
- Time management
- Networking

ABOUT TOPIC/PROGRAM:

In today's world where the survival of the fittest is the norm, it has become critical to sharpen soft skills along with hard skills. Soft skills play a vital role in the success of an organization and therefore, their significance cannot be overlooked in this age of information and technology. Considering the fact that during the last decades, the role of soft skills for a successful career has increased notably, it is of high importance to acquire adequate soft skills beyond technical knowledge and expertise.

There is infinite growth in well-paying job opportunities due to liberalization, privatization and globalization. However, an infinite number of fresh graduates are produced every year, but there is a lack of employable graduates.

Career development and soft skills are crucial aspects of personal and professional growth. Let's explore each of these concepts in more detail:

1. Career Development: Career development refers to the process of managing your career and professional growth over time. It involves setting goals, acquiring new skills, gaining

experience, and advancing in your chosen field. Here are some key components of career development:

a. Self-Assessment: Start by understanding your strengths, weaknesses, interests, and values. This self-awareness will help you identify suitable career paths.

b. Goal Setting: Set clear and achievable short-term and long-term career goals. Goals provide direction and motivation for your career journey.

c. Skill Development: Continuously upgrade your skills and knowledge. Stay up-to-date with industry trends and technological advancements.

d. Networking: Build and maintain a professional network. Networking can open up opportunities, provide valuable insights, and help you learn from others in your field.

e. Education and Training: Consider further education, certifications, or workshops to enhance your qualifications and expertise.

f. Career Planning: Develop a career plan that outlines your path, milestones, and strategies for achieving your goals.

g. Adaptability: Be open to change and adapt to evolving career opportunities and challenges.

h. Work-Life Balance: Maintain a healthy balance between your career and personal life to prevent burnout and maintain overall well-being.

i. Mentoring: Seek guidance and mentorship from experienced professionals in your field. Their insights can be invaluable in your career development.

2. Soft Skills: Soft skills, also known as interpersonal or non-technical skills, are equally important in your career development. These skills can significantly influence your success in the workplace. Some essential soft skills include:

a. Communication: Effective communication involves both listening and expressing ideas clearly, whether in written or verbal form.

b. Teamwork: The ability to collaborate and work well with others is crucial in most professional settings.

c. Problem-Solving: Being able to analyse issues, make decisions, and find solutions is highly valued by employers.

d. Leadership: Leadership skills can help you manage teams, inspire others, and take on leadership roles when necessary.

e. Adaptability: The capacity to adapt to changing circumstances and learn new skills quickly is essential in a dynamic work environment.

f. Time Management: Efficiently managing your time and prioritizing tasks can enhance productivity and reduce stress.

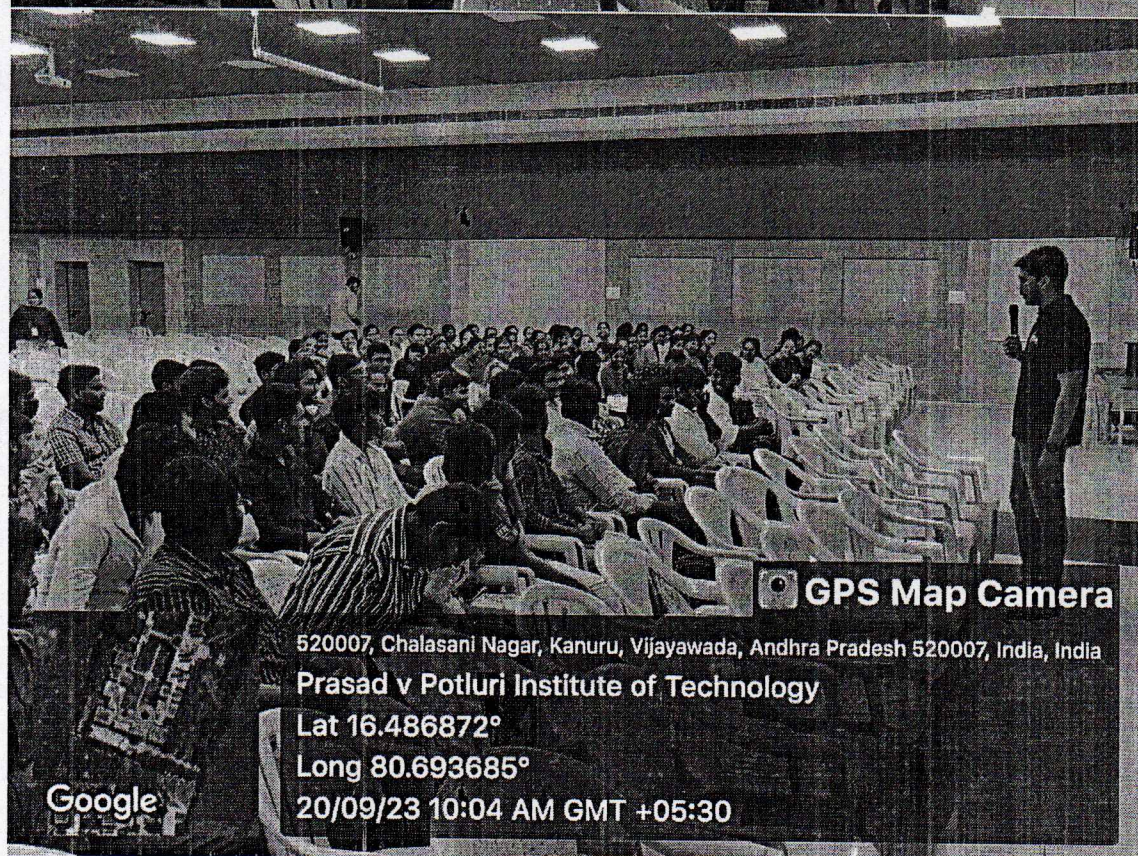
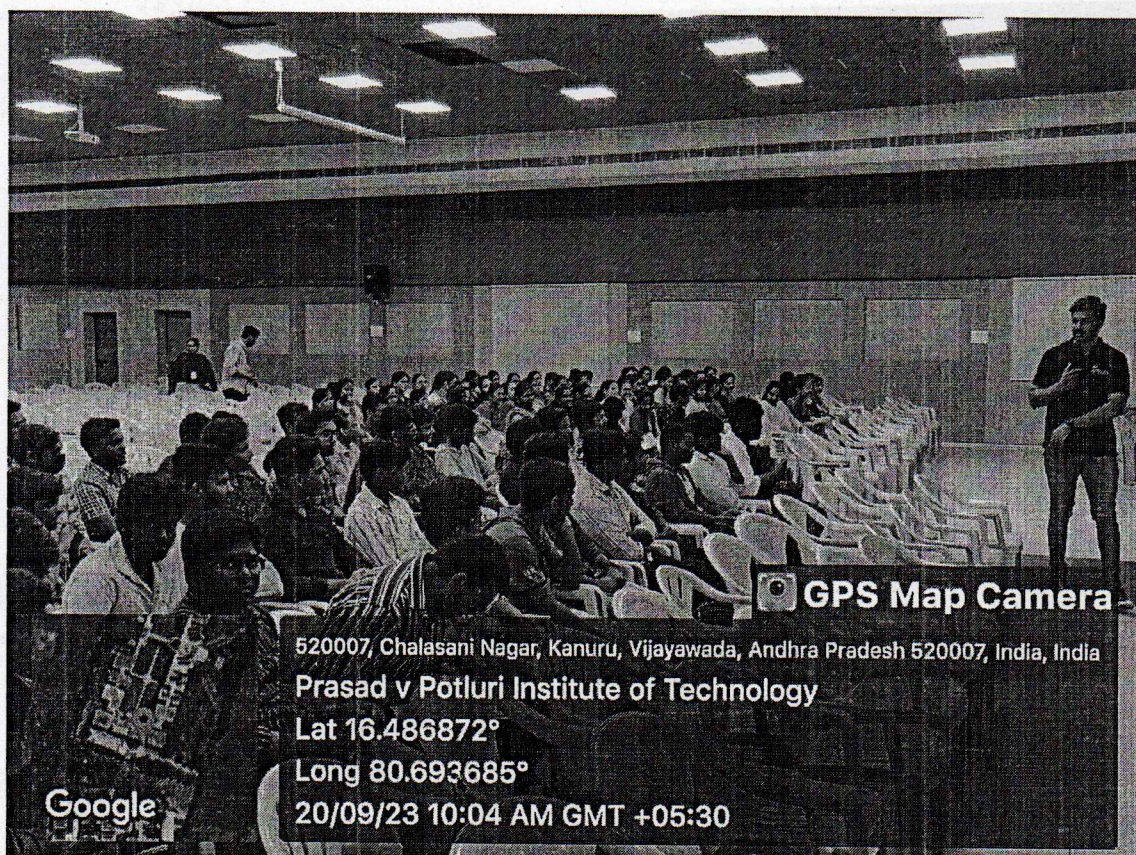
g. Emotional Intelligence: Understanding and managing your emotions and those of others is critical for building positive relationships and resolving conflicts.

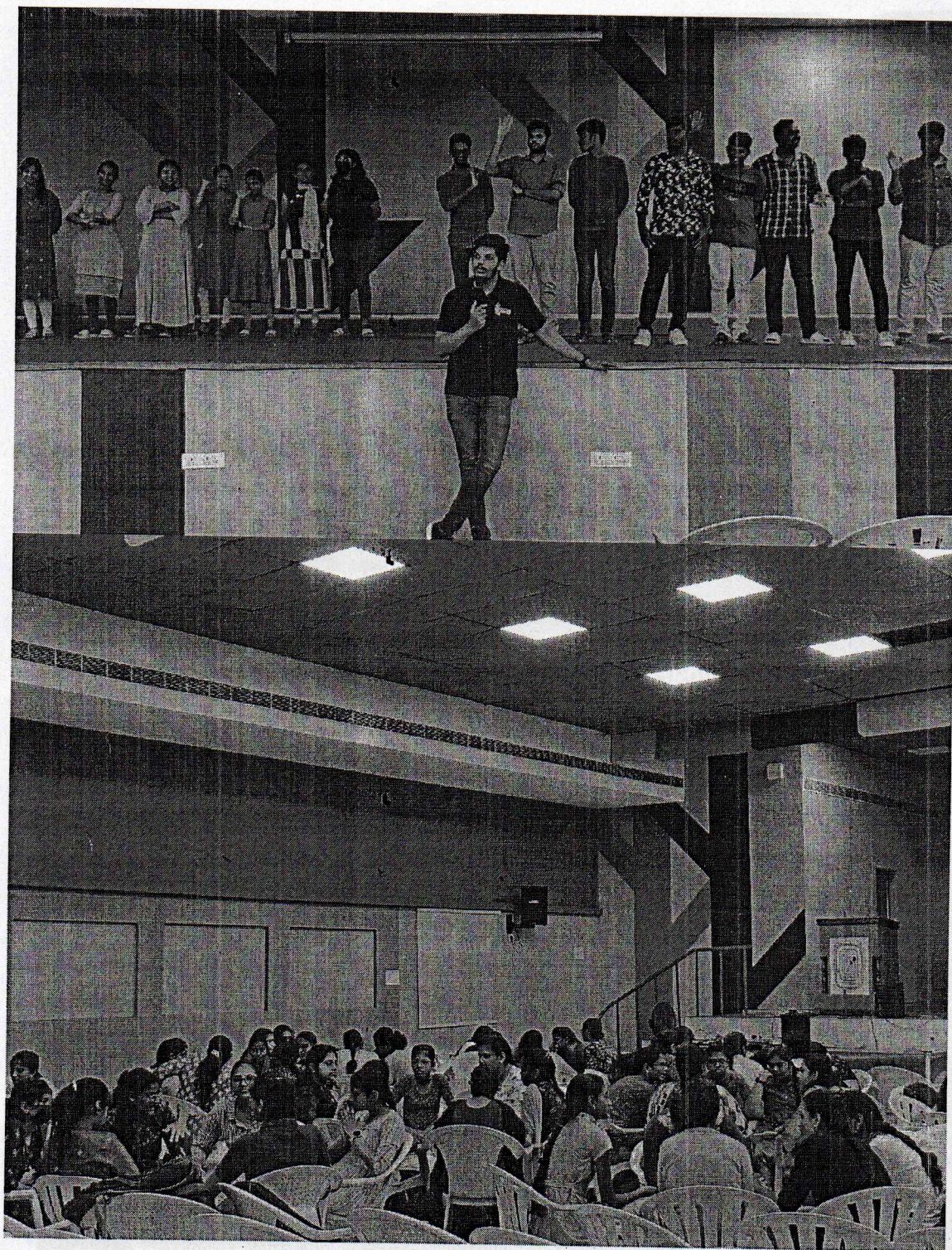
h. Creativity: Thinking creatively can lead to innovative solutions and ideas that can benefit your organization.

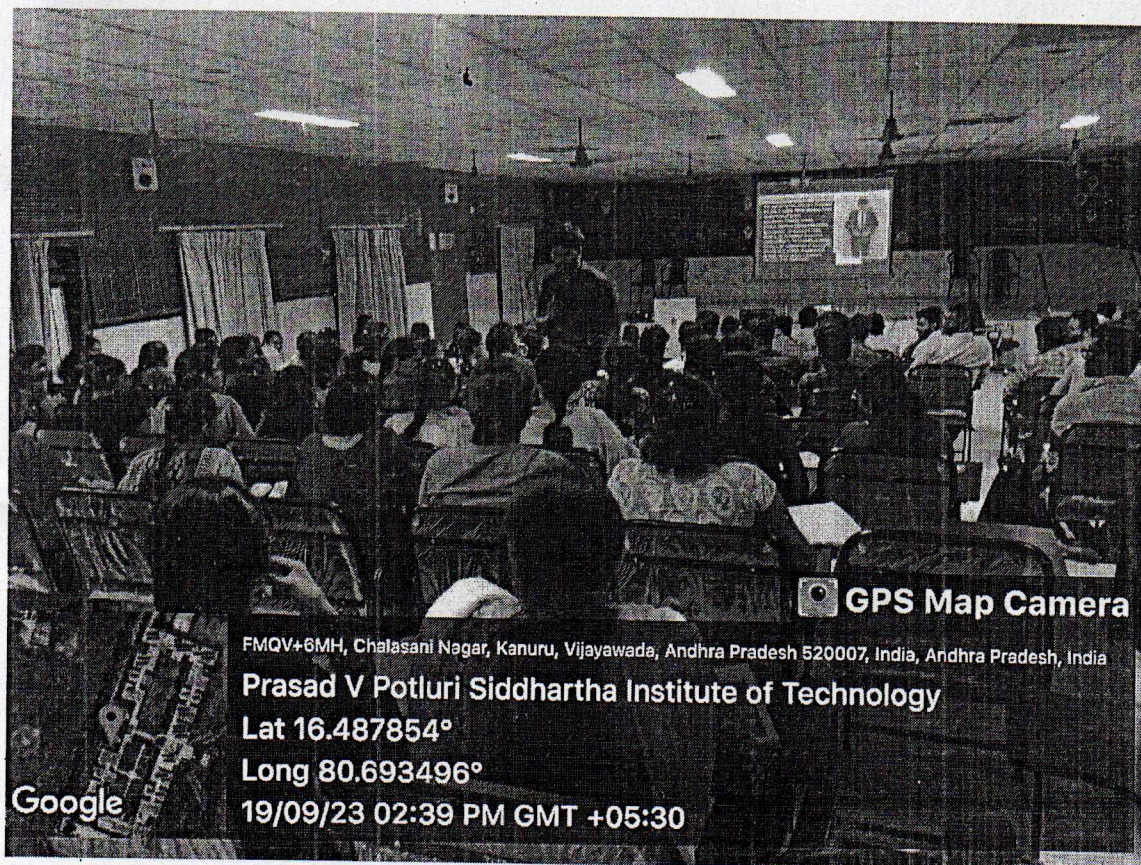
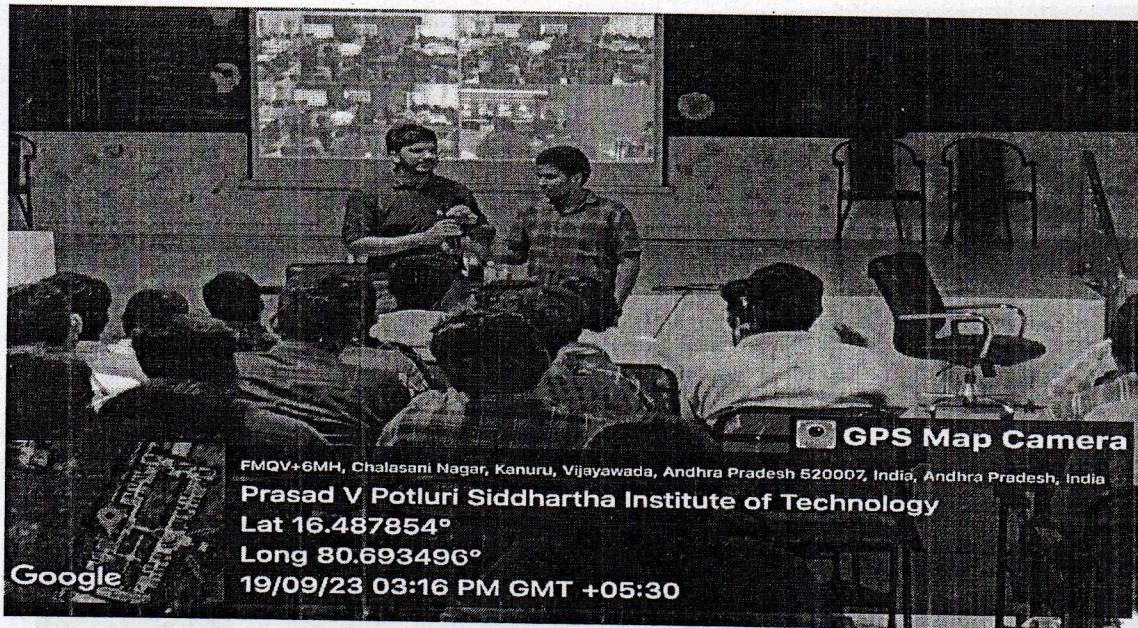
i. Critical Thinking: The ability to analyse information, think critically, and make informed decisions is highly valuable.

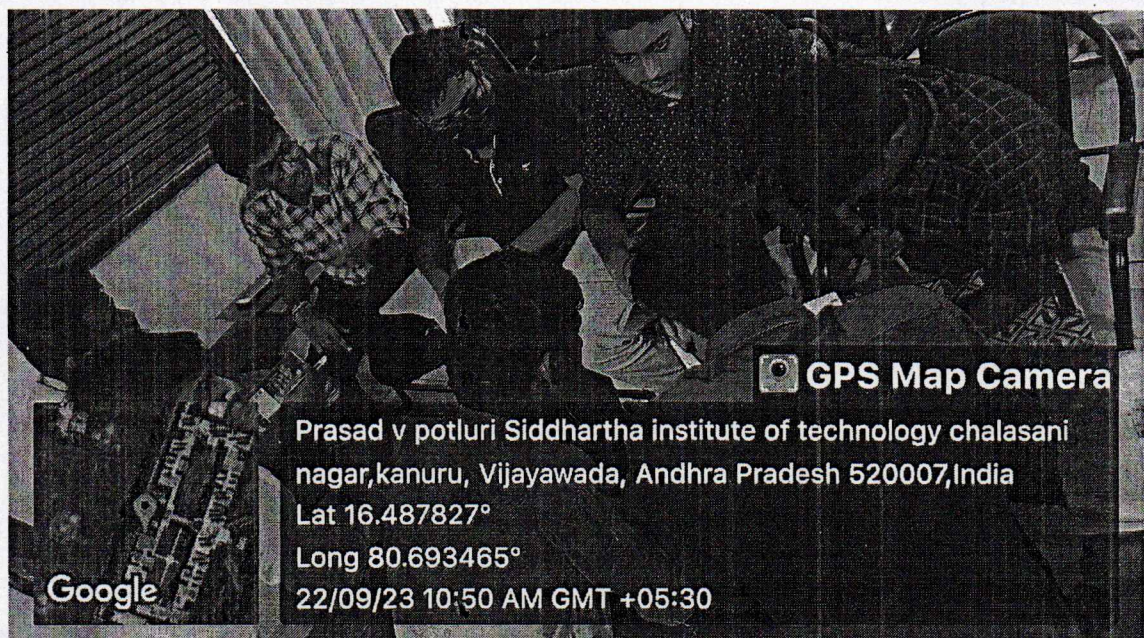
j. Networking: Building and maintaining professional relationships can open doors to opportunities and resources.

Throughout the one-week workshop, interactive activities, group discussions, role-plays, and real-world examples should be integrated to reinforce the concepts taught. Encourage participants to share their experiences and challenges, fostering a supportive and collaborative learning environment.











GPS Map Camera

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22/09/23 10:51 AM GMT +05:30

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