

Criterion II – Teaching-Learning and Evaluation

Metric No.	Key Indicator - 2.3 Teaching - Learning Process
<p>2.3.4</p> <p>Q₁M</p>	<p><i>Preparation and adherence to Academic Calendar and Teaching Plans by the Department:</i></p> <p>Describe the preparation of and adherence to the Academic Calendar and Teaching Plans by the Department.</p> <p>Academic Calendar</p> <p>The first and foremost step to be followed for the improvement of quality in teaching and learning is training the students to accomplish the given task in a stipulated time, which shall be responsible for making the students more sincere at their studies. The academic calendar includes commencement of class work, last working day, dates for internal test assignments, list of holidays etc. The details of the activities along with their respective dates or probable month of conduction are given in the beginning of each semester. This information is disseminated through institute/ department website, notice board etc.</p> <p>Teaching Plan</p> <p>The faculty prepare unit-wise teaching plan of the course content which includes lecture hours, Learning outcomes, Teaching mode which is duly approved by HOD. This schedule is placed in the course file at the beginning of the semester. Course-coverage is monitored by the concerned HOD once in a fortnight and deviations if any, are clarified with the concerned faculty and special class work is planned.</p> <p>File Description: Upload the Academic Calendar and Teaching Plans during the year</p>

ACADEMIC
CALENDAR

ACADEMIC CALENDAR

202

2020-2021



PRASAD V POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
(Autonomous)

Academic Year: 2020-2021

Revised Academic Calendar as per APSCE
II B.TECH (PVP 19 Regulations)

First Semester		
Description	From	To
Commencement of class work	02-11-2020	
I Unit of Instruction	02-11-2020	02-01-2021
Sessional Examination – I	04-01-2021	09-01-2021
II Unit of Instruction	18-01-2021	20-02-2021
Assignment Test – II	01-02-2020	06-02-2020
Sessional Examination – II	22-02-2021	27-02-2021
Preparation & Practical Examinations	01-03-2021	06-03-2021
End Examinations	08-03-2021	23-03-2021

Home Assignment has to be submitted on or before 30-01-2021

Second Semester		
Description	From	To
Commencement of class work	25-03-2021	
I Unit of Instruction	25-03-2021	22-05-2021
Assignment Test – I	26-04-2021	01-05-2021
Sessional Examination – I	24-05-2021	29-05-2021
II Unit of Instruction	31-05-2021	24-07-2021
Assignment Test – II	28-06-2020	03-07-2021
Sessional Examination – II	26-07-2021	31-07-2021
Preparation & Practical Examinations	02-08-2021	07-08-2021
End Examinations	09-08-2021	21-08-2021

Home Assignment has to be submitted on or before 26-06-2021

Copy to:

All Heads of the Department
Controller of Examinations
Section Incharges, Examination Cell
Administrative Office Website incharge


PRINCIPAL
(Dr. K SIVAJI BABU)
PRINCIPAL
Prasad V. Potluri
Siddhartha Institute of Technology
KANURU VIJAYAWADA.7



**PRASAD V POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
(Autonomous)**

Academic Year: 2020-2021

Revised Academic Calendar as per APSICHE
III B.TECH & IV B.TECH

First Semester		
Description	From	To
Commencement of class work	02-11-2020	
I Unit of Instruction	02-11-2020	30-11-2020
First Mid Examination	01-12-2020	07-12-2020
II Unit of Instruction	08-12-2020	13-02-2021
Second Mid Examination	15-02-2021	20-02-2021
Practical Examinations	22-02-2021	27-02-2021
Preparation Holidays	01-03-2021	06-03-2021
End Examinations	08-03-2021	23-03-2021

Second Semester		
Description	From	To
Commencement of class work	25-03-2021	
I Unit of Instruction	25-03-2021	22-05-2021
First Mid Examination	24-05-2021	29-05-2021
II Unit of Instruction	31-05-2021	24-07-2021
Second Mid Examination	26-07-2021	31-07-2021
Preparation & Practical Examinations	02-08-2021	07-08-2021
End Examinations	09-08-2021	21-08-2021

Copy to:

All Heads of the Department
Controller of Examinations
Section Incharges, Examination Cell
Administrative Office, Website incharge


PRINCIPAL
(Dr. K SIVAJI BABU)
PRINCIPAL
Prasad V. Potluri
Siddhartha Institute of Technology
KANURU, VIJAYAWADA.

Note Submitted to Principal for conduction of Internal & External Examinations for A.C. Year : 2020-21 (Semester -1)
(Tentative Schedule)

Item	II B.Tech - I Semester (PVP19) - 699+LE	III B.Tech - I Semester (PVP14) - 715	IV B.Tech - I Semester (PVP14) - 725	II MBA - I Semester (PVP17)
First Assignment	Online/Offline	-----	-----	-----
Lab conduction		08-Dec-2020 to 21-Dec-2020	16-Nov-2020 to 28-Nov-2020	-----
First Mid/Sessional	04-Jan-2021 to 09-Jan-2021	01-Dec-2020 to 07-Dec-2020 (FN)	01-Dec-2020 to 07-Dec-2020 (AN)	30-Nov-2020 to 05-Dec-2020
Second Assignment	Online/Offline	-----	-----	-----
Internal Labs Examinations	15-Feb-2021 to 20-Feb-2021 (Batches)	08-Feb-2021 to 13-Feb-2021 (Batches)	08-Feb-2021 to 13-Feb-2021 (Batches)	-----
Second Mid/Sessional	22-Feb-2021 to 27-Feb-2021 (FN & AN)	15-Feb-2021 to 20-Feb-2021 (FN)	15-Feb-2021 to 20-Feb-2021 (AN)	22-Feb-2021 to 27-Feb-2021 (FN & AN)
Home Assignment Due by	01-Feb-2021 (Unit-3)	12-Feb-2021	12-Feb-2021	-----
External Lab Examination	01-March-2021 to 06-March-2021	22-Feb-2021 to 27-Feb-2021 (Batches)	22-Feb-2021 to 27-Feb-2021 (Batches)	01-March-2021 to 06-March-2021 (SME + Lab)
End Semester Examinations (Odd)	08-March-2021 to 23-March-2021	08-March-2021 to 23-March-2021	08-March-2021 to 23-March-2021	08-March-2021 to 23-March-2021
Commencement of Even Semester	25-March-2021	25-March-2021	25-March-2021	25-March-2021
Physical Presence (Internal Assessment)	4 Weeks	5 Weeks	5 Weeks	5 Weeks
Hostellers(Girls)	78+LE	50	42	4
Hostel Rooms (Girls)	66 Rooms * 2 Students/Room = 132 Students (Actual Strength=174)			

External Exam Slots

	Day-1	Day-2
Fore Noon	III B.Tech - I Semester (PVP14)	IV B.Tech - I Semester (PVP14)
After Noon	II B.Tech - I Semester (PVP19)	II MBA - I Semester (PVP17)


PRINCIPAL
D.D. KADAVU POTTI HIRI

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Department – Academic Calendar and Guidelines for the Commencement of Academic Year 2020 – 21 for State Universities and Colleges (UG/PG, Professional/Non-Professional) - Opening of Higher Educational Institutions i.e University Colleges and its affiliated Colleges w.e.f.2.11.2020 - Orders – Issued.

HIGHER EDUCATION (U.E) DEPARTMENT

G.O.Rt.No.153.

Dated:30.10.2020
Read:

The Chairman, APSCH, E-file bearing No.SCH-13028/2/2020-CHR - APSCH received on 14.10.2020.

ORDER:

The Government of Andhra Pradesh have decided to open all Higher Educational Institutions i.e University Colleges and its affiliated Colleges in the State on 2nd November 2020 for the academic year 2020-21.

2. In the reference read above, the Chairman, APSCH has proposed common Academic Calendar & guidelines to be followed based on the guidelines of UGC issued in Sept, 2020 and revised SOPs of Ministry of Health & Family Welfare, GOI, New Delhi.
3. Government, after careful examination of the matter, hereby accord the permission to open all Higher Educational Institutions i.e University Colleges and its affiliated Colleges in the State on 2nd November 2020 for the academic year 2020-21.
4. The Government have also approve the common Academic Calendar & guidelines to be followed for commencement of Academic Year 2020 – 21 for State Universities and Colleges (UG/PG, Professional/Non-Professional), with the approval of the respective Statutory bodies of the concerned University. The details of the Academic Calendar and guidelines & Standard Operating Procedures (SoPs) for the commencement of Academic Year 2020-21 is annexed-I & II respectively.
5. The Secretary, APSCH, Mangalagiri, Special Commissioner Collegiate Education, Vice Chancellors of the all the State Universities shall take necessary action accordingly in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Special Commissioner, Collegiate Education, Vijayawada.

The Vice-Chancellors of the State Funded Universities
The Secretary, A.P State Council of Higher Education, Mangalagiri.

Copy to :

PS to Spl. Chief Secretary to Hon'ble Chief Minister.
Addl. P.S to M (Education)
PS to Chief Secretary to Govt.,
P.S to Spl.C.S, H.E Dept,
PS to Spl. Chief Secretary to HM&FW Dept
The Chairman, APSCH, Mangalagiri.
The Registrars of State funded Universities in A.P.
Sf/Sc.

//FORWARDED//BY ORDER//

H. Arinuthy B
SECTION OFFICER

Annexure-I

Academic Calendar for the academic year 2020 –21

A. Non-professional Programmes

Academic Schedule for 2020-21 for Odd Semesters III and V			
1	Re opening of Colleges		02.11.2020
2	Commencement of Classes for III, V Semesters		02.11.2020
3	Internal Examinations	For III & V Semesters	Dec 1 st to 5 th , 2020
4	Closure of instruction	For III & V Semesters	06.03. 2021
5	Commencement of End Semester Examinations	For III & V Semesters	08.03.2021
Academic Schedule for 2020-21 for Even Semesters IV and VI			
1	Commencement of Classes for IV and VI Semesters		25.03. 2021
2	Internal Examinations	For IV and VI Semesters	June 1 st to 5 th , 2021
5	Closure of instruction	For IV and VI Semesters	07.08. 2021
6	Commencement of End Semester Examinations	For IV and VI Semesters	09.08. 2021

B. Professional Programmes (B.Tech and B.Pharm)

Academic Schedule for 2020-21 for Odd Semesters III, V and VII		
1	Re opening of Colleges	02.11.2020
2	Commencement of Classes for III, V and VII Semesters	02.11.2020
3	Internal Examinations	For III, V& VII Semesters Dec 1 st to 5 th , 2020
4	Closure of instruction	For III, V& VII Semesters 06.03 2021
5	Commencement of End Semester Examinations	For III,V& VII Semesters 08.03.2021

Academic Schedule for 2020-21 for Even Semesters IV, VI and VIII		
1	Commencement of Classes for IV, VI and VIII Semesters	25 th March, 2021
2	Internal Examinations	For IV, VI and VIII Semesters June 1 st to 5 th , 2021
5	Closure of instruction	For IV, VI and VIII Semesters Aug 7 th , 2021
6	Commencement of End Semester Examinations	For IV, VI and VIII Semesters Aug, 9 th 2021

- Commencement for class work for 1st year UG Professional and Non-professional Programmes will be from 01.12 2020.

C. Academic Calendar for Postgraduate Programmes

Academic Schedule for 2020-21 for Semester III		
1	Re opening of Colleges	02.11.2020
2	Commencement of Classes for III Semester	02.11.2020
3	Internal Examinations	For III Semester Dec 1 st to 5 th , 2020
4	Closure of instruction	For III Semester 6 th March, 2021
5	Commencement of End Semester Examinations	For III Semester 08.03.2021
Academic Schedule for 2020-21 for IV Semester		
1	Commencement of Classes for IV Semester	25 th March, 2021

2	Internal Examinations	For IV Semester	June 1 st to 5 th , 2021
3	Closure of instruction	For IV Semester	Aug 7 th , 2021
4	Commencement of End Semester Examinations	For IV Semester	Aug, 9 th 2021

Note:

1. 6-day week shall be followed.
2. For slippage of working days due to any unavoidable reasons, compensation can be made by conducting class work on Second Saturdays, Sundays and other holidays, except on National Holidays and important festivals.
3. Schedule for commencement of 1st year P.G Programmes will be given separately.

Annexure-II

Guidelines and Standard Operating Procedures for the Commencement of Academic Year 2020 – 21.

The Universities and colleges are expected to implement blended learning system integrating conventional and online teaching and learning. They have to also introduce evaluation system using online and offline methods. The new challenges due to the prevailing situation can be better faced through blended learning systems. **The resurgence plan for academic continuity provided by APSCHE may be followed to introduce blended learning system.** The institutions are expected to develop workable models to continue the academic process without compromising quality and standards. Extra efforts are needed to ensure smooth functioning and to engage students, teachers and other staff to perform their duties and responsibilities effectively. The following are the SoPs and guidelines for making all the required facilities and services available for the effective functioning.

The **Standard Operating Procedure** outlines various generic precautionary measures to prevent spread of COVID-19, when Universities and Colleges are permitting students on the campus for the academic year 2020 – 21. All Universities and Colleges are expected to comply with the COVID-19 related guidelines issued by the Ministry of Home Affairs and Ministry of Health & Family Welfare, Government of India and also the guidelines issued by the University Grants Commission on 29.04.2020 and 06.07.2020 regarding the modes of teaching, conduct of examinations, importance of physical & social distancing etc. Every university/college must be prepared in all respects to carry out the academic activities following necessary advisories/guidelines/directions issued by the Central/State Government, MHRD or UGC from time to time to prevent the spread of COVID-19. Each institution



PRASAD V POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
(Autonomous)

Academic Year: 2020-2021

II B.Tech Academic Calendar

First Semester			
Description	From	To	Duration (Weeks)
Commencement of class work	17.08.2020		
I Unit of Instruction	17.08.2020	03.10.2020	7 Weeks
Assignment Test – 1	14.09.2020	19.09.2020	
Sessional Examination – 1	28.09.2020	03.10.2020	
II Unit of Instruction	05.10.2020	21.11.2020	7 Weeks
Assignment Test – 2	26.10.2020	31.10.2020	
Sessional Examination – 2	16.11.2020	21.11.2020	
Preparation & Practical Examinations	23.11.2020	28.11.2020	1 Week
End Examinations	30.11.2020	12.12.2020	2 Weeks

Home Assignment has to be submitted on or before 23.10.2020

Second Semester			
Description	From	To	Duration (Weeks)
Commencement of class work	14.12.2020		
I Unit of Instruction	14.12.2020	30.01.2021	7 Weeks
Assignment Test – 1	04.01.2021	09.01.2021	
Sessional Examination – 1	25.01.2021	30.01.2021	
II Unit of Instruction	01.02.2021	20.03.2021	7 Weeks
Assignment Test – 2	22.02.2021	27.02.2021	
Sessional Examination – 2	15.03.2021	20.03.2021	
Preparation & Practical Examinations	22.03.2021	27.03.2021	1 Week
End Examinations	29.03.2021	10.04.2021	2 Weeks

Home Assignment has to be submitted on or before 20.02.2021

- Note: 1. Assignment/Sessional examinations shall be conducted in Zero hour.
2. Virtual Labs to be conducted on Sundays until conduction of Online class work.

Copy to:

All Heads of the Department
Controller of Examinations
Section Incharges, Examination Cell
Administrative Office, Website incharge


PRINCIPAL

(Dr. K SIVAJI BABU)
PRINCIPAL

Prasad V. Potluri,
Siddhartha Institute of Technology,
KANURU, VIJAYAWADA



PRASAD V POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
(Autonomous)

Academic Year: 2020-2021

III & IV B.Tech Academic Calendar

First Semester			
Description	From	To	Duration (Weeks)
Commencement of class work	17.08.2020		
I Unit of Instruction	17.08.2020	03.10.2020	7 Weeks
First Mid Examination	28.09.2020	03.10.2020	
II Unit of Instruction	05.10.2020	21.11.2020	7 Weeks
Second Mid Examination	16.11.2020	21.11.2020	
Preparation & Practical Examinations	23.11.2020	28.11.2020	1 Week
End Examinations	30.11.2020	12.12.2020	2 Weeks

Second Semester			
Description	From	To	Duration (Weeks)
Commencement of class work	14.12.2020		
I Unit of Instruction	14.12.2020	30.01.2021	7 Weeks
First Mid Examination	25.01.2021	30.01.2021	
II Unit of Instruction	01.02.2021	20.03.2021	7 Weeks
Second Mid Examination	15.03.2021	20.03.2021	
Preparation & Practical Examinations	22.03.2021	27.03.2021	1 Week
End Examinations	29.03.2021	10.04.2021	2 Weeks

Note:

1. Mid examinations shall be conducted in Zero hour.
2. Virtual Labs to be conducted on Sundays until conduction of Online class work.

Copy to:

All Heads of the Department
Controller of Examinations
Section Incharges, Examination Cell
Administrative Office, Website incharge


PRINCIPAL

(Dr. K SIVAJI BABU)
PRINCIPAL
Prasad V. Potluri
Siddhartha Institute of Technology
KANURU, VILAKA - 517 102