

**PUBLIC ADMINISTRATION**

<b>Course Code</b>	19HS5601E	<b>Year</b>	III	<b>Semester</b>	II
<b>Course Category</b>	Open Elective-III	<b>Branch</b>	ME	<b>Course Type</b>	Theory
<b>Credits</b>	3	<b>L – T – P</b>	3 – 0 – 0	<b>Prerequisites</b>	Nil
<b>Continuous Internal Evaluation</b>	30	<b>Semester End Evaluation</b>	70	<b>Total Marks</b>	100

<b>Course Outcomes</b>		<b>Levels</b>
Upon successful completion of the course, the student will be able to		
<b>CO1</b>	Describe the scope and significance of public administration	L2
<b>CO2</b>	Explain different administrative thoughts.	L2
<b>CO3</b>	Illustrate accountability and control over administration by different groups in society	L2
<b>CO4</b>	Explain the concepts of union and state government administration	L2
<b>CO5</b>	Summarize the administration process in civil services	L2

	<b>Contribution of Course Outcomes towards achievement of Program Outcomes &amp; Strength of correlations (3: High, 2: Moderate, 1: Low)</b>													
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2
<b>CO1</b>						2		3	3		1			2
<b>CO2</b>						2		3	3		1			2
<b>CO3</b>						2		3	3		1			2
<b>CO4</b>						2		3	3		1			2
<b>CO5</b>						2		3	3		1			2

<b>Syllabus</b>		
<b>Unit No.</b>	<b>Contents</b>	<b>Mapped CO s</b>
<b>I</b>	<b>MODULE-1</b> Introduction: Meaning, Scope and Significance of Public Administration, evolution discipline and its present status, challenges of liberalization, privatization and globalization, good governance, electronic governance, concepts and applications, New Public Management (NPM)	CO1
<b>II</b>	<b>MODULE 2:</b> Administrative Thought: Scientific Management Theory, Classical Theory, Bureaucratic Theory, Human Relations Theory, Systems theory.	CO 2
<b>III</b>	<b>MODULE 3:</b> Accountability and control, Legislative, executive and judicial control over administration, role of media, Interest groups, NGOs, Civil society, Right to Information Act (RTI), Social audit, citizen chapter.	CO3
<b>IV</b>	<b>MODULE 4:</b> Union and State Government Administration: President, Prime minister, Council of Ministers, Cabinet, Central and State Secretariats,	CO4

	Boards and commissions, governor and chief minister, council of ministers, central-state relations, finance commission, Neeti ayog	
<b>V</b>	<b>MODULE 5:</b> Civil Services: Recruitment, Training and other conditions of service, district administration, role of collector, local self- governing institutes-73 <sup>rd</sup> and 74 <sup>th</sup> constitutional amendments act.	<b>CO5</b>

**Learning Recourse(s)**

**Text Book(s)**

1. Avasthi & Maheshwari (2012), Public Administration, Lakshminarayan Agarwal, Agra
2. B. L. Fadia, Kuldeep Fadia, Indian Administration, 8/e, Sahitya Bhavan, India, 2004

**Reference Book(s)**

1. Henry, Nicholas (2006), Public Administration and Public Affairs, Prentice Hall of India, New Delhi
2. Ravindra Prasad, D. Prasad, VSPrasad, Satyanarayana P, and Y.Pardhasaradhi, (eds.),( 2013), Administrative Thinkers, Sterling, New Delhi.
3. Basu, D.D. (2000), Introduction to the Constitution of India, Wadhwa and Company, New Delhi
4. Ramesh K. Arora and Rajni Goyal (2002), Indian Public Administration, Vishwa Parkashan, New Delhi..