

PUBLIC ADMINISTRATION

Course Code	19HS5601E	Year	III	Semester	II
Course Category	Open Elective-II	Branch	Common to all	Course Type	Theory
Credits	3	L-T-P	3-0-0	Prerequisites	NIL
Continuous Internal Evaluation	30	Semester End Evaluation	70	Total Marks	100

Course Outcomes		Level
Upon successful completion of the course, the student will be able to:		
CO1	Describe the scope and significance of public administration	L2
CO2	Explain different administrative thoughts.	L2
CO3	Illustrate accountability and control over administration by different groups in society	L2
CO4	Explain the concepts of union and state government administration	L2
CO5	Summarize the administration process in civil services	L2

Contribution of Course Outcomes towards achievement of Program Outcomes & Strength of correlations (H-High3, M-Medium-2, L- Low-1)														
	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2
CO1						2		3	3		1			2
CO2						2		3	3		1			2
CO3						2		3	3		1			2
CO4						2		3	3		1			2
CO5						2		3	3		1			2
Average* (Rounded to nearest integer)						2		3	3		1			2

Syllabus		
UNIT NO.	Course Content	Mapped COs
I	Introduction: Meaning scope and significance of public administration, evolution of discipline and its present status, challenges of liberalization, privatization and globalization, good governance, electronics governance and applications, New Public Management(NPM)	CO1
II	Administrative Thought: Scientific management theory, classical theory, bureaucratic theory, human relation theory, system theory	CO2
III	Accountability and Control: Legislative, executive and judicial control over administration, role of media, interest groups, NGOs, civil society, Right to Information ACT(RTI), social audit, citizen chapters.	CO3
IV	Union and State Government Administration: President, prime minister , council of ministers, cabinet, central and state secretariats, boards and commissions, governor, chief minister and council of ministers, central state relations, finance commission, Neeti ayog	CO4

V	Civil Services: Recruitment, training and other condition of services, district administration, role of collector, local self-governing institutes – 73 rd and 74 th constitutional amendments act.	CO5
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Learning Resources

Text Books

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| <ol style="list-style-type: none"> 1. Avasti, Maheswari , Public Administration,31/e, Lakshmi Narain Agarwal books, india 2. B.L.Fadia, Kuldeep faida, Indian administration, 8/e Sahitya Bhawan, India, 2014. |
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Reference Books

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| <ol style="list-style-type: none"> 1. Nicholas Henry, Public Administration and public affairs, 21/e Prentice Hall of India, 2012. 2. D. Ravindra Prasad , V.Sivalinga Prasad, P. Satyanarayana, Administrative Thinkers,2/e , Sterling Publishers,1991 3. D.D Basu, Introduction to the Indian Constitution, 21/e, Lexis Nexis Butterworth's, Wadhwa Nagpur, 2013. 4. Ramesh K Arora , Rajini Goyal Indian Public Administration, 3/e New Age International publishers India, 1995 |
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