



# Prasad V. Potluri Siddhartha Institute of Technology

(Autonomous)

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ISO 9001:2015 Certified Institute, Permanently Affiliated to JNTUK, KAKINADA

All the UG Programmes are accredited by NBA Under Tier-1



## Internal Quality Assurance Cell (IQAC)

### 32<sup>nd</sup> IQAC Meeting

**Date and Time:** 02<sup>nd</sup> November, 2024, 10.00AM to 12.30 PM **Venue:** Principal Chamber.

Members Present:

|                          |                                        |  |
|--------------------------|----------------------------------------|--|
| Dr. L K Mohan Rao        | Academic Advisor                       |  |
| Dr. K Sivaji Babu        | Principal, PVPSIT                      |  |
| Dr. V. Jagadeesh         | Head, Department of CE                 |  |
| Dr. A Jayalakshmi        | Head, Department of CSE                |  |
| Dr. C Subba Rao          | Head, Department of ECE                |  |
| Dr. Ch Padmanabha Raju   | Head, Department of EEE                |  |
| Dr. B V Subba Rao        | Head, Department of IT                 |  |
| Dr. B Raghu Kumar        | Head, Dept. of ME, IQAC Coordinator    |  |
| Dr. M. Sri Lakshmi       | Head, FED                              |  |
| Dr. P. Adi Lakshmi       | Head, MBA, Member IQAC                 |  |
| Dr. MSR Niranjan Kumar   | Professor, ME, Member IQAC             |  |
| Dr. P Sai Kiran          | Professor, CSE, Member IQAC            |  |
| Ms. M. Rudrama Devi      | Associate Prof., FED, Member IQAC      |  |
| Dr. A Haritha            | Associate Prof., IT, Member IQAC       |  |
| Mr. M Srinivasa Rao      | Associate Prof., ECE, Member IQAC      |  |
| Dr. D Srinivasa Rao      | Assistant Prof., MBA, Member IQAC      |  |
| Ms. E Kavitha            | Assistant Prof., ME, Member IQAC       |  |
| Mr K V Subash            | Assistant Prof., CE, Member IQAC       |  |
| Dr. N. Vijaya Anand      | Associate Prof., EEE, Member IQAC      |  |
| Ms. D Sree Lakshmi       | Assistant Prof., CSE, Member IQAC      |  |
| Sri Y V Krishna Mohan    | MD Surya Enterprises, Member IQAC      |  |
| Ms. M Geeta Varshini     | Student, IQAC Member                   |  |
| Mr. Koduri Nayak Sandeep | Alumni, IQAC Member                    |  |
| Sri JVS Reddy            | MD RK Industries, IQAC Member          |  |
| Sri V Srinivasa Reddy    | Recru. Mgr, Tech Mahindra, IQAC member |  |
| Sri D Balarama Chandra   | Parent, IQAC Member                    |  |

**Agenda:**

1. To review the minutes and action taken report on previous IQAC minutes.
2. Academic Audit report of Departments.
3. Percentage attainments of Bench marks against target.
4. Status of AQAR Submission for the Academic Year 23-24
5. Performance Based Appraisal System (PBAS) for academic year 2023-24.
6. IQAC Internal and External Academic Audit
7. Programs conducted by IQAC after previous meeting
8. Any other Item with the permission of chair

**Resolution:**

1. To review the minutes and action taken report on previous IQAC minutes
  - i. IQAC has given the targets for the academic year 2024-25 viewing the attainments of the previous year and assessing the strengths and weakness of all departments
  - ii. New Curriculum and model question papers were framed for PVP 23 regulations for second year subjects as per the guidelines of JNTUK
  - iii. Induction program for first year students was organised as per the guidelines of AICTE
  - iv. Anti ragging week was observed from 12/08/2024 to 17/08/2024 and all the departments organised various events during the week and submitted the report to Anti ragging cell
  - v. First semester subjects feedback for II, III and IV year was collected and was found to be satisfactory
  - vi. Heads are informed about the student feedback in Student Satisfaction Survey and an action plan was taken
2. Academic Audit report of Departments  
Discussion:
  - a. The placement percentage is zero in CE, MBA and low in ME and EEE
  - b. The number of high packages in all the departments are very less
  - c. ECE department have signed new MOU in the current academic year. Heads of the remaining branches are requested to focus on the MoUs
  - d. Heads of EEE, IT and MBA are informed to plan the one week / two week FDPs that are suitable to their disciplines
  - e. Heads of CSE, IT are requested to increase the number of guest lectures
  - f. Heads of CSE, IT and MBA are requested to send the students to Industrial visits
  - g. Heads of, CSE and ME are suggested to improve the alumni activities
  - h. Journal publications is zero in CE, IT and MBA
  - i. All the department heads are requested to review the status of various patents
  - j. Faculty acting as resource persons is zero in departments of, ECE, EEE and MBA
  - k. All the heads are advised to encourage the faculty to attend FDPs and workshops by utilizing financial support from the institution
  - l. Faculty certifications are zero in ECE, ME and MBA



- m. Department heads of CE, CSE, EEE, ECE, IT are advised to motivate the faculty concern to apply for R&D projects to various govt. and non govt. agencies
  - n. Consultancy is zero in all departments except CE
  - o. Student participation in premier institutes is negligible in all the departments
  - p. Heads of the departments are suggested to encourage the students to register NPTEL/Coursera or other similar courses
  - q. Value added courses are zero in CE, EEE, IT and ME
  - r. All the department heads have to concentrate on the student internships providing stipend
  - s. Student journal publications are zero in all the departments
  - t. The head of ECE is requested to identify the online coding platforms helpful for the students in campus placements
  - u. Scholarships received in CE, ME, and MBA are zero
  - v. Student Professional body member ships in MBA are zero
3. Percentage attainments of Bench marks against target  
Discussion: Detailed report for each department on percentage of attainment of various parameters during first quarter of academic year 2024-25 is tabled.
4. Submission of AQAR report 23-24  
Discussion: The data is collected and verification process is going on.
5. IQAC Coordinator circulated the formats for Performance Based Appraisal System (PBAS) for Assistant Professors, Associate Professors and Professors for the academic year 2023-24
6. IQAC coordinator is informed to members that internal academic audit is scheduled in this month with senior professors of the college as audit members and is proposed to conduct external academic and administration audit in the month December 2024.
7. The following programs were conducted by IQAC after previous IQAC meeting

| S.No | Program Organised    | Date              | Venue      |
|------|----------------------|-------------------|------------|
| 1    | 25.07.24 to 10.08.24 | Induction Program | Auditorium |

  
**PRINCIPAL**  
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**KANURU, VIJAYAWADA-7.**