



Prasad V. Potluri Siddhartha Institute of Technology

(Autonomous)

Accredited with A+ grade by NAAC

ISO 9001:2015 Certified Institute, Permanently Affiliated to JNTUK, KAKINADA

All the UG Programmes are accredited by NBA Under Tier-1



Internal Quality Assurance Cell (IQAC)

31st IQAC Meeting

Date and Time: 31st July, 2024, 10.00AM to 12.30 PM **Venue:** Principal Chamber.

Members Present:

Dr. L K Mohan Rao	Academic Advisor	
Dr. K Sivaji Babu	Principal, PVPSIT	
Dr. V. Jagadeesh	Head, Department of CE	
Dr. A Jayalakshmi	Head, Department of CSE	
Dr. C Subba Rao	Head, Department of ECE	
Dr. Ch Padmanabha Raju	Head, Department of EEE	
Dr. B V Subba Rao	Head, Department of IT	
Dr. B Raghu Kumar	Head, Dept. of ME, IQAC Coordinator	
Dr. M Sri Lakshmi	Head, FED	
Dr. P. Adi Lakshmi	Head, MBA, Member IQAC	
Dr. MSR Niranjan Kumar	Professor, ME, Member IQAC	
Dr. P Sai Kiran	Professor, CSE, Member IQAC	
Ms. M. Rudrama Devi	Associate Prof., FED, Member IQAC	
Dr. A Haritha	Associate Prof., IT, Member IQAC	
Mr. M Srinivasa Rao	Associate Prof., ECE, Member IQAC	
Dr. D Srinivasa Rao	Assistant Prof., MBA, Member IQAC	
Ms. E Kavitha	Assistant Prof., ME, Member IQAC	
Mr K V Subash	Assistant Prof., CE, Member IQAC	
Dr. N. Vijaya Anand	Associate Prof., EEE, Member IQAC	
Ms. D Sri Lakshmi	Assistant Prof., CSE, Member IQAC	
Sri Y V Krishna Mohan	MD Surya Enterprises, Member IQAC	
Ms. M Geeta Varshini	Student, IQAC Member	
Mr. Koduri Nayak Sandeep	Alumni, IQAC Member	
Sri JVS Reddy	MD RK Industries, IQAC Member	
Sri V Srinivasa Reddy	Recru. Mgr, Tech Mahindra, IQAC member	
Sri D Balarama Chandra	Parent, IQAC Member	

Agenda:

1. To review the minutes and action taken report on previous IQAC minutes.
2. Academic Audit report of Departments.
3. Percentage attainments of Bench marks against target.
4. Setting new Targets for the academic year 2024-25
5. NAAC Accreditation
6. PVP 23 Regulations
7. Induction programme to 1st year students
8. Library awareness program to the students
9. Anti Ragging Activities
10. First semester Student Feedback
11. Student Satisfaction survey report for the AY 2023-24
12. Any other item with the permission of chair

Resolution:

1. To review the minutes and action taken report on previous IQAC minutes
 - i. Consolidated annual report of all departments are submitted and suggested to plan for current academic year
 - ii. NAAC peer team visited on 07/06/2024 and 08/06/2024.
2. Academic Audit report of Departments

Discussion:

- a) Pass percentage of 1st and second years of all departments are to be improved
- b) Number of students passed out without backlogs for CE and EEE can be improved
- c) The placement percentage in all departments is good
- d) However, students with high packages are to be concentrated in department of CSE, IT and ECE
- e) Departments of CE, MBA have not organized any FDPs
- f) Departments of EEE and ME have organized conference and remaining departments are informed to plan to organize conference in next academic year.
- g) Industry institute interaction is decent in all the departments
- h) CE department is informed to organize a greater number of Alumni activities
- i) Start ups in all departments are zero
- j) Publications are very low in Department of CE and MBA.
- k) Conference papers in all departments can be improved
- l) Patent activities are weak in all the departments except ME
- m) Faculty participation in FDPs is good.
- n) Faculty from all departments applied R&D Projects.
- o) Departments of CSE, ECE, and MBA has not generated any consultancy amount
- p) Faculty receiving financial support (more than Rs.5000/-) is very less in all departments. Hence Heads are requested to concentrate on this point.
- q) Students' participation in reputed institutions is zero in CE, ECE and ME.
- r) Prizes won by students is less in all departments
- s) student internships providing stipend are very less in all the departments

3. Percentage attainments of Bench marks against target
Discussion: Detailed report for each department on percentage of attainment of various parameters for Academic year 2023-24 is tabled.
4. It is to inform to all heads of the departments that IQAC shall give the targets for the current academic year viewing the attainments of the previous year and assessing the strengths and weakness of all departments
5. Principal has informed all the members that college is re accredited by NAAC with A+ grade in third cycle with a score of 3.37 out of 4
6. As a part of new regulations all the heads of the departments are informed that second year course syllabus and tentative course structure was finalized as per the directions of IQAC
7. Principal has informed that the 1st year admissions are good for the academic year 2024-25 and better rank students were admitted compared to the previous year. Head, FED is informed to plan the induction programme
8. Librarian is instructed to conduct Library awareness program to the students to increase the footfall in the library
9. All the heads of the departments are requested to observe anti ragging week from 12/08/2024 to 17/08/2024 and organize various programmes to the senior students to create awareness on ragging and its effect on carrier. Dr K Ramanjanelulu, Prof of ECE is requested to coordinate the events.
10. All the Heads are requested to collect student feed back on First semester subjects after completion of 4 to 5 weeks of class work and send a report on faculty who got less than 3 on 5-point scale.
11. Student Satisfaction survey report for the AY 23-24.
Student Satisfaction survey is taken and the reports are sent to all the departments and the departments are informed to give action plan on the report



PRINCIPAL
PRASAD V. POTLURI
SIDDHARTHA INSTITUTE OF TECHNOLOGY
KANURU, VIJAYAWADA-7