

ChairpersonAdministrative officers

1. Dr. M. S. R. Niranjan Kumar, COE & Prof, ME Dept - *MSR*
2. Dr. J. Rajendra Prasad, I.T Dept *JRP*
3. Dr. P. Adilakshmi, HOD & Prof, MBA Dept - *PA*

Teaching:

1. Dr. M. V. Rama Krishna, Prof, Dept of CSE - *MVK*
2. Ms. M. Rudrama Devi, Assoc. Prof, Dept of FEED - *MRD*
3. Dr. A. Hanitha, Assoc. Prof, Dept of I.T - *AH*
4. Ms. M. Srinivasa Rao, Assoc. Prof, Dept of ECE - *MSR*
5. Dr. D. Srinivasa Rao, Asst. Prof, Dept of MBA - *DSR*
6. Ms. E. Kavitha, Asst. Prof, Dept of ME - *EK*
7. Ms. ~~K.~~ Bhavana, Asst. Prof, Dept of EEE - *MB*
8. ~~Ms.~~ ~~K.~~ Dr. A. Adilakshmi, Prof, Dept of CE - *AA*

Nominees from Local Industrialists

- 1) Sri J. V. S. Reddy, MD, R.K Industries - *JVS*
26/6/19

Nominees from Alumni:

- 1) Mr. M. Aditya Sriram, DELL EMC Corp - *Aditya*

Nominees from Students:

- 1) Ms. V. Hima Vaishini, 16501A0542 - *Hima*

Nominees from Employees

- 1) Richard King. ch, Regional head - TCS - *Richard*

Nominees from Parents:

- 1) Mr. V. O. Shiju - *Shiju*

Coordinator of the IQAC - Dr. S. Madhavi - *Madhavi*
Prof. Dept of CSE

Agenda:

1. Institutionalization of Quality circles in the college.
2. Implementation of Best Practices.
3. Comprehensive performance of the Departments.
4. Utilization of Library resources and steps to improve further utilization.
5. Encouraging students to industry driven National/Global level Competitio
6. Innovative product development at Department level.
7. Conduct of Internal Academic and Administrative Audit.
8. Conduct of External Academic and Administrative Audit.
9. Preparation of the Action Taken Report(ATR) for the academic year 2018
10. To nominate External Peer Team members for sending Annual Report to t
11. Implementation of Perspective Plan.
12. Student mentor list from the department.
13. Any other item with the permission of the Chairperson

Minutes of the Meeting


1. Since it is a mandatory requirement to implement QC as per the revised guidelines of NAAC IQAC proposes to implement it in the following areas
 - a. Slow learners / backlog students
 - b. Repeated failure of students in specific subjects
 - c. High package.

It is resolved that each department may follow the above or any other QCs of their interest. Every QC will have a group of students with one leader and one mentor from faculty. Every QC should have a target to attain at the end of the semester. Each QC meets once /twice a week for one hour and discuss about the problems or steps to meet their targets.

2. As it is a mandatory requirement to implement best practices it is resolved to have good practices that add value to the quality of education. For presentation of each of those practices the following format may be used. Care may be taken to avoid general descriptions and focus may be on concrete practice.
 - a. Title of the practice
 - b. The context that required the initiation of the practice (100 – 120 words)
 - c. Objectives of the practice (50 – 60 words)
 - d. The Practice (250 – 300 words)
 - e. Obstacles faced if any and strategies adopted to overcome them (150 – 200 words)
 - f. Impact of the practice (100 – 120 words)
 - g. Resources required
3. In order to get good ranks in National ranking systems it is resolved that there is a need for assessing the Comprehensive Performance of every department. The assessment is based on Performance Indicators like

PERFORMANCE INDICATORS

- a. Pass Percentage
- b. Participation of students and faculty at IIT/IIIT/NIT's /Professional societies / GATE / Industrial forums.
- c. High Package for students
- d. Placement rate
- e. Internships
- f. Industry oriented projects
- g. Students publications
- h. Number of students admitted for higher studies
- i. Faculty contributions like –number of SCI/Scopes publications/Books/Book chapters written/Total Fund obtained from R&D / Consultancy/ Thomson Reuters Impact factor/ Journals: S-index/ h-index:


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- j. Number of Patents filed and granted
 - k. Effective teaching learning
4. For effective utilization of Library resources the following steps are suggested for improvement of the library utilization.
 - a. Library has to conduct awareness meets to the I. B.Tech students on the available Titles
 - b. Library has to obtain feedback from various Stakeholders and take appropriate measures for improving based upon analysis of the feedback
 - c. Library has to conduct need analysis for incrementing the number of Titles and Volumes.
 5. Encouraging students to industry driven National/Global level Competitions.

Every department should identify various innovation competitions , training and motivate students to participate in industry driven National/Global level Competitions. Like (TCS – CodeVita, CISCO - Global Problem solver challenge / TEXAS INSTRUMENTS -Innovation Challenge, NATIONAL INSTRUMENTS – Annual Student design contest, etc)

6. Innovative product development at Department level


IQAC suggested that every department should have an Innovation Cell for promoting quality innovation culture in the college. An Innovation cell is formed with the following members

- a. Dr. V.Jagadish Associate Professor , Department of CE
- b. Dr.A.Haritha Associate Professor , Department of IT

with the main objective to promote innovation. IQAC suggested that Institution's Innovation Council (IIC) is supported by recently formed MHRD's Innovation Cell (MIC), which promotes the culture of Innovation among Higher Education Institutions (HEIs).

7. It is resolved to conduct Internal Academic Audit by IQAC once in every semester. The formats are wide discussed and attached here. It is decided to conduct the Internal Academic Audit for 2018-19 second semester as follows


Sno	Name of the department	Date of Visit
1	Civil Engineering	31-07-2019 10 AM
2	Computer Science and Engineering	31-07-2019 2PM
3	Electronics and Communication Engineering	1-08-2019 10 AM
4	Electrical & Electronics Engineering	1-08-2019 2PM
5	Information Technology	2-08-2019 10 AM
6	Mechanical Engineering	2-08-2019 2PM


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8. It is resolved to conduct External Academic and Administrative Audit once in every year. The formats are wide discussed and attached here.
9. It is decided that the IQAC team visits every department for preparing the Action-Taken Report (ATR) for the academic year 2018-19 upon IQAC undertaken resolutions as scheduled above in the point 7.
10. The external Peer Team members for sending Annual Report to the UGC are nominated.
11. It is resolved that the implementation of Perspective Plan for the overall developmental activities should be continued.
12. It is resolved that the student mentor list should be attested by the Principal for each department.

Any other item with the permission of the Chairperson

13. It is resolved that the faculty who are deputed to attend the FDP/Workshops/Conferences must present a seminar in the respective departments after their participation. The documents should be maintained in the department. These activities may be scheduled on every Saturday afternoon.


28/06/19
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