**Date of Conduct** 

7-02-2019

Venue

: Board Room

A meeting is conducted in the Board Room at 10.30 AM to discuss about the Quality assurance related issues

## Meeting Agenda

To discuss about the following

- 1. Segregation of Students Projects
- 2. Validation of the POs
- 3. Effective Teaching Learning
- 4. Publication of Magazines/Newsletters
- 5. Analysis of Feedback and Corrective Actions
- 6. Adoption of best practices
- 7. SWOT analysis

## **Meeting Resolutions**

- 1. It is resolved that the gap between the industry and academia should be decreased.
  - > It is resolved that the students should take quality projects in the III B.Tech and IV B.Tech
  - It is resolved to segregate Students Projects Based On
    - Research Based,
    - Application Based,
    - Society Based
- 2. It is resolved to include Course Design Template in the course files
  - It is resolved to develop and implement Rubrics to validate the PSOs
  - It is resolved that the curriculum developed /adopted should have relevance to the Local/ National /Regional/Global Developmental Needs with Learning Objectives
- 3. It is resolved to motivate newly joined teachers to use ICT for Effective Teaching with Learning Management Systems (LMS), E-Learning Resources, Moodle etc
  - It is resolved to review the implementation of Online Certification Programmes
- 4. It is resolved to review the publication of Technical Magazines , News Letters , Souvenir Etc
- 5. It is resolved to analyze feedback and take corrective action at the department level
- 6. It is resolved to adopt atleast two best practices in the format required by NAAC
- 7. It is resolved to implement SWOT by IQAC

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